

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

To all members of Dittisham Parish Council

30<sup>th</sup> April 2026

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall on Wednesday 6 May 2026 at 7:30pm.** for the purpose of transacting the following business.

**Public Forum** To consider any issues raised by members of the public.

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chair.

**AGENDA**

1. **Apologies** To receive and sanction apologies for absence.
2. **Declaration of Interests** To declare interests on items on the agenda.
3. **Approval of Minutes** To consider approval of the minutes of monthly meeting held on April 1 2026.
4. **Community Reports** To receive reports from:
  - 4.1. South Hams District Council Councillor
  - 4.2. Devon County Council Councillor
5. **Financial Matters**
  - 5.1. Update from the Finance Working Group Meeting
  - 5.2. Consideration of recommendations of the Finance Working Group
    - 5.2.1. West Dart Bus Grant To award a grant of £300 to the West Dart Bus, allocated from the 'Grants Other' line in the budget.
    - 5.2.2. Dittisham Village Stores Grant
      - To recommend that the Parish Council give a grant of £5000 to Dittisham Village Stores to purchase a specific item, such as a fridge or freezer. It was agreed to propose that the Village Stores should identify what item will be purchased by the grant, according to their priority list.
      - To afford the grant, the working group recommends to Full Council that £1000 of the 'Sick Leave' earmarked reserve be transferred to the General Reserve. The £5000 grant payment should be coded to 'Grant Other' with the budget overspend being met by the General Reserve.
    - 5.2.3. Car Park/Burial Ground Costs The Working Group recommends that:
      - the predicted commitment of £2000 is met by the 'Professional Legal Fees' earmarked reserve. If costs to the Parish Council increase from £2000 to the worst position of £4000, it is proposed to allocate funds from the 'Parish Infrastructure' earmarked reserve.
      - the Parish Council pays the bills received and invoice the other parties for their share on a quarterly basis.
      - the Parish Council should have sight of estimates/quotes obtained for services before supplier invoices are issued and before they are paid.
      - a letter is written to the Project Managers detailing the points above, and that the Project Managers make the formal agreement on this process with all other parties.
    - 5.2.4. Clerk's Hours to recommend to the Parish Council that the Clerk can carry over the 17.5 hours of TOIL and 8 hours of unspent holiday (equating to 10% of the annual holiday allowance) into the next financial year.
  - 5.3. Receipts and Payments between meetings to note for information
  - 5.4. May Payments for authorisation
  - 5.5. Laptop Purchase Consider approval of purchasing a new laptop for the Clerk.
6. **South Hams District Council's Planning Decisions** To note the following:
  - 6.1. 0745/26/ARC Meadow View, The Level, Dittisham Application for approval of details reserved by conditions 4 (Doors/Windows) & 5 (Cladding) of planning consent 2659/25/HHO APPROVED
  - 6.2. 0698/26/ARC Meadow View, The Level, Dittisham Application for approval of details reserved by condition 5 (Doors/Windows) of planning consent 2651/25/LBC APPROVED
7. **New Planning Applications** to consider a recommendation to the planning authority on the following applications:
  - 7.1. 0700/26/CLP 2 Meadow Cottages The Level Dittisham, Certificate of lawfulness for proposed conversion of two flats into a single dwelling

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7.2. [0954/26/CLB](#) Quicks Cottage Lower Street Dittisham Certificate of lawfulness for proposed installation of EV Charger in Garage

**8. Reports from Councillors' Working Groups, Parish Projects and External Forums**

8.1. [Neighbourhood Plan](#) To receive an update

8.2. [Maintenance Working Group](#) To receive an update on works completed to date and consider any proposals for additional works

8.3. [Car Park/Burial Ground Project](#) To receive an update

8.4. [Ham Events Working Group](#)

- [Ham Hire policy and information pack](#) To consider approval of the updated documents (Work in Progress)
- [Ham Hire Applications](#) To consider approval of applications made for hire

**9. Clerk's update**

**10. Parish Paths Partnership (P3)** Update on changes to process and submission of documents

**11. Policy Audit** Consider policy audit as produced by the Clerk, proposed timetable for policy review and any outstanding actions

**12. Annual Parish Meeting** To consider finalising the agenda ahead of circulation and roles ahead of the event

**13. Correspondence and Contacts** to note or consider

**To note**

- [20260330 The DARTY Work ... Someone's got to do it!](#)
- [20260410 Minutes of the Meeting of the South Devon National Partnership](#)
- [20260430 Footpath No. 7, Dittisham – Confirmation](#)
- [20260430 DALC #21 E Bulletin](#)

**To consider:**

- [20260415 Parking for the 2026 Bathing Water sampling season](#)
- [20260423 DVH Christmas Show](#)
- [20260430 Meeting to discuss planning policy \(Case Ref CV21972\)](#)
- [20260430 Highways Assembly 6 May 10am – 1pm](#)

**14. Next Meeting:** To confirm the next meeting of the Parish Council will be held on Wednesday June 3 2026 at 7:00 pm.

**PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

*Cat Radford, Parish Clerk*