

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council

31st October 2025

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall on Wednesday 5 November 2025 at 7:00p.m.** for the purpose of transacting the following business.

Public Forum To consider any issues raised by members of the public.

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chair.

AGENDA

1. **Apologies** To receive and sanction apologies for absence.
2. **Declaration of Interests** To declare interests on items on the Agenda.
3. **Approval of Minutes:**
To consider approval of the minutes of the monthly meeting held on 1 October 2025
4. **Community Reports** To receive reports from:
 - 4.1. South Hams District Council Councillor
 - 4.2. Devon County Council Councillor
5. **Councillor Vacancy** Consider process of co-option having received three applications
6. **South Hams District Council's Planning Decisions** To note the following:
 - 6.1. 2507/25/LBC Limekiln Dittisham Listed Building Consent for sympathetic replacement of failed oak lintel & consolidation of loose stonework APPROVED
 - 6.2. 2643/25/TCA 2 Watermans Cottage, Manor Street Dittisham. T1: Elm – remove, Dutch Elm Disease. APPROVED
 - 6.3. 2618/25/LBC Bozomzeal Manor, Bozomzeal, Dittisham. Listed Building Consent for additional insulation/plasterboard over existing plasterboard ceiling finish. APPROVED
 - 6.4. 2821/25/TCA Dartway The Level Dittisham T1: Cherry - crown height reduction by up to 3.0m, lateral reduction around canopy by approximately 1–2m, to create a balanced and natural form. APPROVED
7. **New Planning Applications** to consider a recommendation to the planning authority on the following applications:
 - 7.1. 2791/25/HHO Riverside House Riverside Road Dittisham Householder application for extension & renovations
 - 7.2. 2596/25/HHO Quicks Cottage Lower Street Dittisham Householder application for construction of timber summer house in garden
8. **Reports from Councillors' Working Groups and External Forums**
 - 8.1. Maintenance: Jubilee Steps To receive an update on project progress, redesign and associated costs.
 - 8.2. Maintenance: Manor Street Project To receive an update on arrangements for installation of the dog waste bin
 - 8.3. Maintenance: Working Group
 - 8.3.1. Update from the Maintenance Working Group Meeting held on 21/10/25
 - 8.3.2. Maintenance Working Group recommendations Consider the following recommendations:
 - Arccas contract: recommend Council extend for 2 years
 - Ham Lane/Riverside House Hedge Cutting: recommend that the Parish Council obtain quotes for the whole job, with the proposal that the Parish Council pay two-thirds of the cost, on the basis that in the past DPC has paid for the Ham Lane side and the top of the hedge to be cut.
 - 8.4. Finance: Quarterly meeting
 - 8.4.1. Update from the Quarter 2 meeting held on 28/10/25
 - 8.4.2. Finance Working Group recommendations Consider the following recommendations:
 - That the Clerk paid an overtime of 9 hours overtime for quarter 2.
 - The meeting costs incurred in hiring the Village Hall for meetings relating to the Neighbourhood Plan in the current financial year should be covered by the Parish Council's budget.
 - 8.5. Neighbourhood Plan To receive an update.
 - 8.6. West Dart Bus To receive an update and consider bus parking options
9. **Clerk's Report** to receive an update from the Clerk on any matters arising within the month

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10. Trees

- 10.1. Tree Survey Recommendation: Ham Tree Works Consider quotations received to appoint a contractor.
- 10.2. Tree Survey Recommendation: Re-siting Grit Bin at the Level Car Park Receive an update
- 10.3. Response to a member of the public's concern about impact of failure of trees at the Level Car Park Receive an update following communication with the Parish Council's insurer and agree a response to the Member of the Public.

11. The Level Phone Box Consider response to ideas for ongoing use

12. Red Lion Inn

- 12.1. Insurance To receive submission of the Inn's current insurance policy for the building, as per the terms of the lease. Consider confirming approval.
- 12.2. Ground Rent To confirm receipt of peppercorn ground rent on 25/03/25 and confirm next due date as 25/03/26.
- 12.3. Planning for building works To receive information on the intention to submit an application for minor buildings works, ahead Parish Council, as landlord, receiving full plans.

13. Free Parish Boat Park To consider potential options to improve management of the area at the end of Dittisham Sailing Club Boat Park

14. Speeding cars in village Consider possibility of radar speed sign in response to road speeds down the hill and past the bus stop.

15. Potential new car park To receive an update on discussions between the landowner, the Village Hall and Parish Council.

16. Correspondence and Contacts to note or consider.

To note:

- 20251003 Temporary Traffic Order - Lee Lane to Capton Cross, Dittisham (TTRO2565893)
- 20251006 Save the date - Annual General Meeting
- 20251006 Joint Local Plan - have you got land available?
- 20251010 Devon and Somerset Fire and Rescue Service- Community Conversations event
- 20251014 IMPORTANT: Scribe - Price Increase for Dittisham Parish Council
- 20251015 Devon councils announce proposal for new local government structure for the county
- 20251017 Remembrance Sunday service at St George's Church
- 20251022 #46 2025 DALC E-bulletin
- 20251024 Libraries Unlimited - Annual Report 2024-25
- 20251024 Invitation Devon Local Government Reorganisation – Stakeholder Briefing & Feedback Session
- 20251027 Advance notice - South Hams Community Awards 2026
- 20251009 #47 2025 DALC E-bulletin

To consider

- 20251021 Opps! Your profile on aDoddle.org is now Turquoise - Action Needed
- 20251022 Devon and Somerset Fire and Rescue Service Precept Survey
- 20251027 Skip on the Ham Car Park

17. Financial Matters

- 17.1. 2026/27 Budget for councillors to discuss projects that would require additional/increase in funding within the next financial year
- 17.2. Receipts and Payments between meetings to note for information
- 17.3. November Payments for authorisation

18. Next Meeting: To confirm the next meeting of the Parish Council will be held on Wednesday December 3 2025 at 7:00 pm.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Cat Radford, Parish Clerk