

DITTISHAM PARISH COUNCIL

Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

Quote Requested

Please provide:

- a) Your hourly rate (£/hour)
- b) A short summary of your relevant experience
- c) DPC may request the contact details for two recent customers

Maintenance Contractor Role

1. Location

The Ham (nearby postcode TQ6 0HS), The Level Car Park (nearby postcode TQ6 0ES), & Old Chapel Burial Ground (nearby postcode TQ6 0ES).

2. Term

From commencement date to 31 December 2025 and optional three-year extension

3. Role

3.1. Annual Recurring Work

a) **Timing** - to be carried out March – May at Contractor's discretion.

b) **The Ham**

- **Benches**

- 14 benches, 11 in 2024 because there are three new benches/slats in 2024
- Use a stiff brush - to remove lichen and avoiding damaging the wood
- Sand rough or splintered edges with medium grade abrasive paper:
- Advise if bench slats require replacement & provide estimate for you to replace with hardwood

- **Tables**

- Use a stiff brush - to remove lichen and avoiding damaging the wood
- Sand rough or splintered edges with medium grade abrasive paper

- **Play equipment**

- **Sanding**

- Sand rough or splintered edges with medium grade abrasive paper:
 - Galleon
 - Basket Swing

- **Cleaning**

- wetpour
- play equipment

Plastic - cleaned using just warm water, regular household detergents and a sponge or soft cloth.

Wetpour-

- Clean surface area by sweeping with a soft broom or blowing with a leaf blower.
- wash with water – DO NOT use a pressure washer.

c) **Noticeboard on The Level** – Light rub-down and oil e.g. boiled linseed oil.

d) **Noticeboard in Capton** - – Light rub-down and oil e.g. boiled linseed oil.

3.2. Ad-hoc Maintenance of The Ham playground and other DPC assets as required

4. Tools

The contractor provides their own tools, safety equipment, and any other equipment required.

5. Insurance

You will need to hold adequate public liability insurance to carry out the work & provide the insurance certificate.