

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

To all members of Dittisham Parish Council

2 February 2024

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall on Wednesday 7 February 2024 at 7:00p.m** for the purpose of transacting the following business.

**a. Public Forum**

To consider any issues raised by members of the public.

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chair.

**AGENDA**

**1. Apologies:**

To receive apologies for absence.

**2. Declaration of Interests**

To declare interests in items on the Agenda.

**3. Approval of Minutes**

To consider approval of the Minutes of the meeting held on 3 January 2024.

**4. Community Reports**

4.1. South Hams District Council Councillor

4.2. Devon County Council Councillor

**5. Financial Matters**

**5.1. Financial Reports**

To consider Financial Reports.

**5.2. Payments**

To authorise the following payments:

- Village Hall Hire, December 23 and Jan 24, £60.00
- Sutcliffe flat seat swing chains, £135.00
- Clerk Expenses Reimbursement January £32.57

To note payment decisions made since the last monthly meeting:

- South West Water, The Quay Tap Sep – Dec 2023, £33.29
- Annual Playground Inspection booked, £155.00+VAT

**5.3. NatWest Interest Bearing Accounts**

To agree the funds to be placed in interest bearing accounts with NatWest (35 day and 95 day notice accounts).

**5.4. Risk Register**

To note that the review of the Register and statement of Internal Control is taking place.

To consider approving additional support for DPC Tree inspections and defibrillators.

**6. SHDC Planning Decisions**

6.1. 3578/23/CLP Yew Tree Cottage, Manor Street, Dittisham, TQ6 0EX. Certificate of lawfulness for proposed single storey outbuilding. Withdrawn.

6.2. 3557/23/VAR Yew Tree Cottage, Manor Street, Dittisham, TQ6 0EX. Application for variation of conditions 2 (approved drawings) & 5(privacy screen) of planning consent 3296/22/HHO. Conditional Approval

6.3. 3797/23/ARC Dittisham Hideaway, Dittisham, TQ6 0JB. Application for retrospective approval of details reserved by conditions 2 (Landscaping Scheme), 3 (Hut Finishes/Treatments), 7 (Lighting Scheme) and 10 (LEMP) of planning consent 2637/23/VAR. Discharge of Conditions - Split Decision.

6.4. 0001/24/ARC Yew Tree Cottage, Manor Street, Dittisham, TQ6 0EX. Application for approval of details reserved by condition 9 (Solar Panels) of planning consent 3557/23/VAR. Discharge of Condition Approved

**7. New planning applications**

7.1. 0348/24/ARC Dittisham Hideaway, Dittisham, TQ6 0JB. Application for approval of details reserved by condition 7 (Lighting Scheme) of planning consent 2637/23/VAR.

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7.2. 0366/24/ARC Spindlewood, Higher Street, Dittisham, TQ6 0HT. Application for approval of details reserved by conditions 5 (Timber Cladding), 9 (External Lighting), 18 (Roof Slate), 19 (Hard Landscaping) & 20 (Ducts, Flues, Rainwater Goods, Vents & External Attachments) of planning consent 2455/21/FUL.

**8. New tree applications**

- 4061/23/TCA Mulberry House, Dittisham, Dartmouth, TQ6 0ER . T1 - T4: Apple trees - remove. T5: Holly - re-move. T6: Mulberry - lateral crown reduction of up to 1m on NE and NW sides, crown reduction on upper canopy of up to 50cm. T7 - T9: Birch – remove.

Comments closed 24 January. No comment submitted by DPC.

**9. Consultations**

- River Dart Catchment Action Plan. Closes 16/2/24

**10. Monitoring DPC's Process to Comment on Planning Applications**

To note and/or action comments on the process.

**11. Reports from Councillors' Working Groups & External Forums**

**11.1. Village Road-marking Repainting**

To note Report on the maintenance work carried out in 2023.

**11.2. Communications**

To consider the Proposal for the WG Cllrs to produce a monthly article on topical activities for the Parish Mag.

**11.3. Maintenance**

To consider Proposal to remove the older bench from near toilet block and to pay to replace rotten slats on others.

To confirm satisfactory completion of 2023 Grounds Maintenance Contract & that an invoice may be paid.

**12. Installation of Railing at Little Orchard Access Steps**

To consider the quote document.

**13. Installation of Defibrillators**

- Agreement with SHDC to install a Defibrillator on The Ham Toilet Block. To note the status of the project and consider obtaining legal advice.
- To consider using Department of Health & Social Care (DHSC) Community Defibrillator match funding Scheme to install a Mindray C1A defibrillator in Capton.

**14. Royal Garden Party Nominations**

Closes 2pm, 21/2/24: celebrate 75th Anniversary of the Commonwealth, excellence, service, & from within PC.

**15. Parish Lengthsman Report**

To note the Report.

**16. Car Park Attendant's Temporary Absence**

To note the advance notice.

**17. To consider supporting 'The Melt' floating art project by a purchase and/or comms about project & topic**

**18. Correspondence:** To note or consider correspondence

- Email from Resident, 7/1/24, Concern about water run-off due to earthworks.
- Email from Resident, 26/1/24, Request for a public meeting to inform residents about ACV before proceeding
- Devon Air Ambulance Landing Sites, Visit to move box on 14 February 2024
- D-Day 80 Commemoration on 6 June 2024, <https://www.d-day80beacons.co.uk/>
- Sustainable South Hams, 30/1/24, Composting Pilots opportunity
- SHDC, 31/1/24, Advance notice of public consultation on Public Space Protection Orders
- Devolution Deal for Devon. Proposals being considered DCC and Torbay Council Cabinets
- Dittisham Charity's AGM will take place on 8/2/24 at 2.30 pm

**19. Annual Parish Meeting**

To confirm arrangements.

**20. Next Meeting**

To note that the next meeting of Dittisham Parish Council will take place on 6 March 2024 at 7:00 pm.

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**21. Closure of the Meeting**

To consider passing a resolution in accordance with the 1960 Public Bodies (Admission to Meetings) Act to exclude the public and press during consideration of the following item(s) because of the confidential nature of the business.

**22. To consider quotes for works to benches on The Ham**

**23. To consider the DPC's responsibilities as the owner of a freehold.**

**PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

The meeting will be held in the Village Hall with **audio only Zoom conferencing**.

Click this link or paste it in your browser <https://us02web.zoom.us/j/8444633513?omn=85704359878>

*Annette Thom, Parish Clerk*