

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council

1 December 2023

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall on Wednesday 6 December 2023 at 7:00p.m** for the purpose of transacting the following business.

Public Forum

To consider any issues raised by members of the public.

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chair.

a. Chief Executive of South Devon Rural Housing Association – Local demand for Housing Association properties?

AGENDA

1. Apologies

To receive apologies for absence.

2. Declaration of Interests

To declare interests in items on the Agenda.

3. Approval of Minutes

To consider approval of the Minutes of the meeting held on 1 November 2023.

4. Community Reports

4.1. South Hams District Council Councillor

4.2. Devon County Council Councillor

5. Financial Matters

5.1. Consider approval of Financial Reports

5.2. Payments

To authorise the following payments:

- Scribe, Accounting Software Annual, £328.32
- Tindle Newspapers, Contract Advert, £95.04
- Sportsman's Arms, DPC Planning Day refreshments, £116.50
- Dittisham Village Hall, Hire September to November, £111.00
- Clerk, November expenses reimbursement, £29.76

5.3. **23/24 Salary Award**

To note the Award and confirm it will now be implemented.

5.4. **Draft Budget 2024/25**

To consider the draft budget.

6. SHDC Planning Decisions

6.1. 2638/23/FUL Dittisham Hideaway Treehouses Shepherds Lodges & Airstream Dittisham TQ6 0JB. Renovation & extension of existing gravel forest track (retrospective). Conditional Approval.

6.2. 2786/23/CLB Mill Creek Cottage Lower Street Dittisham TQ6 0HY. Certificate of lawfulness for proposed works to a Listed Building comprising installation of chimney pot(s). Cert of Lawfulness (Proposed) Certified.

6.3. 2921/23/VAR Laburnum Cottage Manor Street Dittisham TQ6 0EX. Application for variation of condition 1 (approved drawing) of planning consent 0479/19/VAR. Conditional Approval.

7. New planning applications

7.1. 3557/23/VAR Yew Tree Cottage Manor Street Dittisham TQ6 0EX. Application for variation of conditions 2 (approved drawings) & 5 (privacy screen) of planning consent 3296/22/HHO.

8. Consultations

- DCC, Parking Metres Proposed by DCC for Dartmouth

9. Monitoring DPC's Process to Comment on Planning Applications

To note comments on the process.

10. Reports from Councillors' Working Groups & External Forums

10.1. **Maintenance**

- To consider the proposal to exchange a cradle swing for a flat seat & swing purchase new chains

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- To approve the proposal to plant the garden area on Ham Lane.

10.2. Health

To consider the Dartmouth PPG meeting report and further actions regarding provision of NHS dentistry.

11. Parish Emergency Plan

To consider a project to create a new Plan.

12. Maintenance of The Ham Retaining Wall

Update on work contracted and important further work required.

13. Reinstatement of the surface The Ham Car Park

To received the update and consider further action required.

14. Memorial Bench installed

To note the bench installed in November near the River Dart & action to modify the installation.

15. Registration of The Red Lion Inn with SHDC as an Asset of Community Value

To agree what information is outstanding and the process to obtain it.

16. Parish Lengthsman Report

To note the report and advise of DCC 'infrastructure' grant work required.

17. Correspondence:

To note or consider correspondence

- 1/11/23 Resident, Complaint – That vegetation cut back southern end of Ham is dangerous.
- 7/11/23 Resident, Request for clearing of weeds next to the Church wall
- 16/11/23 SHDC, Planning training town and parish councils Wednesday, 24 January (4.00pm-7.00pm), On-line
- 24/11/23, Resident, Dittisham Plum Project, Request for records about location of Dittisham Plum trees in the Parish

18. Next Meeting

To note that the next meeting of Dittisham Parish Council will take place on 3 January 2024 at 7:00 pm.

19. Closure of the Meeting

To consider passing a resolution in accordance with the 1960 Public Bodies (Admission to Meetings) Act to exclude the public and press during consideration of the following item(s) because of the commercial-in-confidence nature of the business.

20. 2023/27 Grounds Maintenance Contract

To consider quotes received and choose the 2024 maintenance contractor.

21. Maintenance of hedge on Ham Lane next to Riverside House

To consider quotes received and choose the contractor.

22. 2023/24 Internal Auditor

To consider quotes received and choose the internal auditor.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

The meeting will be held in the Village Hall with **audio only Zoom conferencing**.

Click this link or paste it in your browser <https://us02web.zoom.us/j/8444633513>

Dial in by phone +44 203 481 5237 **Meeting ID: 844 463 3513**

Annette Thom, Parish Clerk