DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council **2 June 2023**

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall on Wednesday 7 June 2023 at 7:00p.m** for the purpose of transacting the following business.

AGENDA

1. **Apologies**: To receive apologies for absence.
2. **To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
3. **To consider approval of the minutes of the meeting held on 10 May 2023.**
4. **To consider any issues raised by members of the public.**
   Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.
5. **Community Reports**
   - **5.1.** Devon County Council Councillor
   - **5.2.** South Hams District Council Councillor
6. **2022/23 Annual Governance and Accountability Return**
   - **6.1. 2022/23 Internal Audit** – To note the Auditor's report and any action required.
   - **6.2. 2022/23 Audit Annual Governance Statement –** To resolve to approve the Statement.
   - **6.3. 2022/23 Audit Accounting Statements** To consider the Accounting Statements.
   - **6.4. 2022/23 Audit Accounting Statements** To resolve to approve the Statements
   - **6.5. 2021/22 Audit Accounting Statements -** Signature by the Chair of the Meeting
7. **Financial Matters**
   - **7.1.** Consider approval of Financial Reports
   - **7.2.** Payments

   To authorise the following payments:
   - Car Park Attendant, January – March 2023, £500.00
   - Local Council Administration Services, 2022/23 Internal Audit, £200.00
   - Judges Web Design, May/June Updates, £30.00
   - Clerk, May Expenses Reimbursement, £33.07

   To note payments made since the April meeting:
   - Clerk, May Salary £1248.15
   - HMRC, May, £212.46
   - NEST Pensions, May, £98.56
8. **Parish Council Insurance 2023/24 Renewal (third year of agreement) & Cyber Insurance Policy**
   To consider the documents, including whether to add Data Breach Response cover or take a cyber insurance policy.
9. **SHDC Planning Decisions**
   - **9.1.** 0442/23/HHO & 0443/23/LBC Church Cottage Higher Street Dittisham TQ6 0HT. Description: Householder application & Listed building consent for internal alterations to change an existingfirst floor dressing room into a shower room. Conditional Approval.
   - **9.2.** 0668/23/HHO Kingston Cottage Dittisham TQ6 0JB. Householder application for single-storey rear extension; veranda linking extension & existing side porch; amendments to roofline & windows of existing front porch. Conditional Approval.
   - **9.3.** 0021/23/FUL Downton Farm Dittisham TQ6 0JD. Installation of a solar array and associated works (Retrospective). Conditional Approval.
10. **New planning applications**
    - **10.1.** 0622/23/VAR Noss-On-Dart Marina Bridge Road Kingswear TQ6 0EA. Application for variation of condition 2 (approved plans) following grant of planning permission ref. 2161/17/OPA (as amended by S.73

planning permission ref. 0504/20/VAR) for amendments to Phase 12 of the Noss Marina Redevelopment & specifically relating to the Waterside Apartments Building, raised walkway and Central Square only and associated conditions 15, 20, 36, 49 & administrative changes required to conditions 1, 3, 4, 17, 22, 28, 29, 30, 31, 33, 41, 42, 43, 45, 51,52, 56, 58, 59, 60 reflecting approved discharge of conditions.
Neighbouring Parish Consultee.

10.2. P/2023/0377 - Land To The South Of White Rock, Adjacent To Brixham Road, Aka Inglewood

11. Streamlining DPC's Process to Comment on Planning Applications
To consider the Report.

12. Operation of the Car Park on The Ham
To note that DPC was advised by SHDC that a resident appealed a Penalty Charge Notice based on the donation of The Ham & to consider DPC's review of the matter.

13. Reports from Councillors' Working Groups & External Forums

13.1. Communications Working Group
To consider the Report.

13.2. Maintenance Working Group
To consider the proposal for a project for a digger to clear the south gulley of The Ham and move the bench next to the toilet block.

13.3. Health
Unavailability of local NHS dentistry. To discuss/agree representations.

14.Fallen Tree The Ham
To accept SHDC's offer to dismantle the tree at no charge to DPC.

15. Devon Association of Local Councils' Being a Good Councillor Training
To hear feedback on the course and key learning points.

16. Cleaning of Slippery Lane from Lower Street to Dittisham Mill Creek
To receive an update and consider further action required.

17.To note or consider communications
- 21/5/23, Emptying of Dog Waste Bin in Dittisham. Referred SHDC Cllr and Officers.
- Residents requested DPC's permission to access property via The Ham. Refused by Clerk as per Policy.
- DALC, 22/5/23, Introducing Councillor Development Framework for parish and town councils in Devon.
- SHDC Monitoring Officer, 23/5/23, Guidance on Declaring interests at meetings; Use of social media; & Access to information.
- SHDC Monitoring Officer, 23/5/23, Preventing bullying and harassment
- SHDC Monitoring Officer, 2/6/23, Dispensations
- Road Closure at Halwell, 12-16 June, Communications between DCC and Residents

18. To confirm the next meeting of Dittisham Parish Council which is scheduled for Wednesday 5 July 2023 at 7:00 pm.

19.Closure of the Meeting
To consider passing a resolution in accordance with the 1960 Public Bodies (Admission to Meetings) Act to exclude the public and press during consideration of the following item(s) because of the commercial-in-confidence or employment nature of the business.

20.Quote for Digger Work on The Ham
To consider whether to proceed with the quote received.

21.Personnel Committee Report
To receive the Report.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

The meeting will be held in the Village Hall with **audio only Zoom conferencing**.

Click this link or paste it in your browser **https://us02web.zoom.us/j/8444633513**
Dial in by phone +44 203 481 5237 **Meeting ID: 844 463 3513**

Annette Thom, Parish Clerk