

DITTISHAM PARISH COUNCIL

Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

Parish Lengthsman Role

Location: The Parish of Dittisham

1) **Term:** 1 April 2023 to 31 March 2024 and optional two-year extension

2) **Role:**

- Monitoring and clearing as required the drainage infrastructure which drains water off the roads in the Parish.
- Emergency clearance of drainage blockages.
- Two full monitoring checks of drains – Autumn and pre-Spring.
- Some preventive removal of leaves in order to prevent blocked drains, including in the Village in the Autumn.
- Some preventive removal of removal of weeds where they affect drainage.
- Report drains blocked by landowners to Devon County Council (DCC) on its website.
- **Jubilee Steps:**
 - Use a salt based solution, or alternative solution agreed with DPC, four times a year to reduce slipperiness.
 - Clear the steps of vegetation and take it away. In the Autumn/early Winter this may require clearance up to weekly.

Devon County Council is the Authority responsible for maintenance of the Highway.

This work supplements the maintenance carried out by DCC.

Not all the drainage channels will be kept clear. The priority of the work is to keep clear the drainage necessary for road safety and passage of vehicles on the roads. The priority locations are detailed in the 'Priority List' provided.

3) **Hours**

60 hours per 12 months

Time required each month will vary depending on the season and the weather.

4) **Grant funded work**

DPC may be able to obtain grant funding from DCC to carry out additional pre-emptive work to improve the infrastructure which drains the water off the roads in the Parish.

Before & after photos and the time spent is required by the grant funder for this work.

5) **Reporting**

A monthly report is to be submitted by email to the Parish Clerk for circulation with the Agenda of monthly meetings of the Parish Council.

The report will provide a summary work completed, hours, and any issues identified in the course of work. Reports can be short. The priority is that they are clear and note anything urgent or action required.

6) **Reimbursement**

£[] per hour, payable on provision of a written invoice for approval by a meeting of DPC.

7) **Tools**

You will provide your own tools, safety equipment, and any other equipment required.

8) **Insurance**

Current proof of your adequate insurance to carry out the work is required on an ongoing basis.

9) **Training**

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Chapter 8 certification is required.

10) Handover

A handover and maps will be provided.

11) Sub-Contracting

Works may be sub-contracted to a third party. Such a sub-contractor would report to the named Contractor signing this agreement. The named Contractor would be responsible for ensuring the quality and safety of the subcontractor's work. DPC requires notification of any subcontracting in advance and evidence of applicable public liability insurance and Chapter 8 qualification must be provided in advance.

12) Health and Safety and Environmental Obligations

The Contractor shall accept full responsibility for compliance with the Health and Safety at Work Act and all other Acts and Regulations in respect of the work comprised in this Contract. The Contractor shall ensure that no harm to any person, property or the environment may arise from the Contractor's acts or omissions in relation to the contract.