

# DITTISHAM PARISH COUNCIL

## Fee Schedule for Hire of The Ham

### Hire Charges

~~Please note that all hire charges shown below contain a deposit of 50% of the total hire charge which is refundable subject to all hire Terms & Conditions being met.~~ An amount may be retained if The Ham or its Fixtures and Fittings are damaged as a result of the event taking place. If the necessary damage reparations exceed the value of the retained deposit, further charges may be made to the Hirer.

- a) Community Events – no charge, on the basis that no damage or loss occurs as a result of the event.
- b) Non - Commercial Residents' events
  - i) Charges are applied every day the use of The Ham is restricted by the event – therefore set up and tear down days are charged for.
  - ii) £250/day.
- c) Other Non-Commercial Events – eg Blackawton Primary School, non-parish charity - case by case basis
- d) Commercial events - case by case basis
- e) Terms – thirty days of DPC providing a signed agreement. Failure to pay results in cancellation of booking.
- f) Cancellation Fees

In the event a reservation is cancelled, the appropriate cancellation fee will apply

- i) Fees are non refundable if cancelled within 28 days of event
- ii) Cancellations must be in writing to the email address shown on the Hire Agreement.
- iii) No refunds will be made in the event of interruption or cancellation by the Hirer after commencement of the Hire.

Reservations that are not paid in full by the final payment due date are cancelled.

~~For Parish Residents (i.e. paying full Council Tax and living permanently within Dittisham Parish):~~

~~£400 per day or part thereof (50% potentially refundable)~~

~~For residents of adjoining Parishes or Non-resident Home Owners in Dittisham Parish:~~

~~£700 per day or part thereof (50% potentially refundable)~~

~~For Commercial Events or other large scale Events, Charges will be subject to negotiation. As a guideline, a full day event requiring total use of The Ham and the Ham Car Park will be charged in the region of £2000 per day with 50% refundable.~~

Please Note: If an event is **specifically organized for children** (12 and under), a 50% reduction will be applied to the Hire Charge.

### **~~Cancellation Fees~~**

~~Cancellation fees will apply if the event is cancelled within 60 days of the Hire-Date(s) in accordance with the following schedule:~~

~~60 Days or more ————— 100% Refund~~

~~30 – 59 Days prior ————— 75% Refund~~

~~15 – 29 Days prior ————— 50% Refund~~

~~14 days or less prior ————— No refund~~

~~Cancellations must be telephoned to the Parish Clerk on 01803 722668 and confirmed in writing to the address shown on the Hire Agreement. Cancellation charges will be assessed in accordance with the Cancellation Fee Schedule above.~~

~~No refunds will be made in the event of interruption or cancellation by the Hirer after commencement of the Hire.~~

~~Reservations that are not paid in full by the final payment due date are subject to cancellation and in the event a reservation is cancelled, the appropriate cancellation fee will apply.~~

### **Damage Deposit**

**A damage deposit may be required for all categories of event.**

**Damage deposits are refundable subject to all hire Terms & Conditions being met.**

An amount may be retained if The Ham or its Fixtures and Fittings are damaged as a result of the event taking place.

If the necessary damage reparations exceed the value of the retained deposit, further charges may be made to the Hirer.