

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council

2 September 2022

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council in **Dittisham Village Hall** on **Wednesday 7 September 2022 at 7:00p.m** for the purpose of transacting the following business.

AGENDA

1. **Apologies:** To receive apologies for absence.
2. **To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
3. **To consider approval of the minutes of the meeting held on 6 July 2022.**
4. **To consider any issues raised by members of the public.**

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.

 - 4.1. **Energy Efficiency Grants** - Process to access ECO Local Flexibility Grant Funding" for household with less than £30k annual income via SHDC.
5. **Community Reports**
 - 5.1. South Hams District Council Councillor
 - 5.2. Devon County Council Councillor
6. **SHDC Planning Decisions**
 - 6.1. 1355/22/LBC Dunedin Cottage The Quay Dittisham TQ6 0EZ. Listed building consent for new lean to shed to contain replacement electric boiler. Conditional Approval.
 - 6.2. 1806/22/PDM Barn at Barberry Farm Dittisham TQ6 0JA. Application to determine if prior approval is required for proposed change of use of agricultural buildings to 1No. dwellinghouse (Class C3) and for associated operational development (Class Q (a+b)). Withdrawn.
 - 6.3. 4130/21/FUL Yew Tree Cottage Manor Street Dittisham TQ6 0EX. Removal of existing single storey rear extension & new 2 storey extension replacement, new veranda, modifications to parking, internal modifications, replacement garage & timber clad outbuilding within rear garden. Withdrawn.
 - 6.4. 1767/22/FUL Land at Barberry Farm Dittisham TQ6 0JA . Erection of general purpose agricultural building. Conditional Approval.
 - 6.5. 1732/22/LBC St Annes Manor Street Dittisham TQ6 0EX. Listed building consent for replacement of external stores door. Conditional Approval.
 - 6.6. 2181/22/HHO Woodwater Riverside Road Dittisham TQ6 0HS. Householder application for new outbuilding in grounds of existing domestic dwelling. Conditional Approval.
7. **New planning applications**
 - 7.1. 2406/22/LBC Mill Creek Cottage Lower Street Dittisham TQ6 0HY. Listed Building consent for repair works to timber roof structure 18/8
 - 7.2. 2707/22/HHO & 2708/22/LBC Mill Creek Cottage Lower Street Dittisham TQ6 0HY. Householder application & Listed Building consent for new glazed link extension with internal alterations to form ground floor WC. 22/9
 - 7.3. 2554/22/FUL Water Edge Lower Street Dittisham TQ6 0HY Change of use of Boathouse to short term holiday let (retrospective). 8/9
 - 7.4. Premises licence application for The Spinning Wheel, Hauley Road, Dartmouth, TQ69AA. No comment made – received during Clerk’s leave.
 - 7.5. For information: 2517/22/CLP Kebechan House Capton TQ6 0JE. Certificate of lawfulness for proposed single dormer with Juliette balcony & amendments to fenestration (resubmission of 1104/22/CLP).
 - 7.6. For information: 2448/22/CLE Dittisham Landfill Dittisham TQ6 0HP. Certificate of Lawfulness for Existing use of barn for agricultural purposes, storage of agricultural products, machinery, feed and animals for general shelter and TB testing. 18/8

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8. New tree applications

- 8.1. 2734/22/TCA St Annes Manor Street Dittisham TQ6 0EX. T0073: Magnolia tree - Crown reduction from existing height to 4.5 metres & Crown lift to 2 metres above ground to reduce spread to keep tree in proportion and to manage the size of tree in small garden
- 8.2. 2773/22/TCA Mulberry House Dittisham TQ6 0ER. T2: Sycamore - Pollard tree leaving stem 4m from ground level, to maintain as a smaller canopy and less of a presence on the house below; T3: Mulberry - Crown lift to approx 2m from ground level, sympathetic crown reduction by up to 1m on patio/house side to shape and improve form; T4: Oak - Crown reduction on all sides by up to 1-2m to manage re-growth and improve form; T5 Cherry - Crown reduction by up to 2m to improve canopy form; T:10 Leyland Cypress - to be felled to ground, completely overpowering area, more suitable specimen to be re-planted.

9. Consultations

- SHDC survey of residents' views 'My place, My Views. Closes 17/10/22, 5 p.m.

10. Personnel Committee.

- To consider a special resolution change the decision of the May meeting to create a combined HR and Finance Committee. The alternative proposed is for the 7 September meeting of DPC to create a Personnel Committee and for there to be a separate Finance Working Group, or possibly in the future a Finance Committee.
- To agree the creation of a Personnel Committee and Subcommittee and the Terms of Reference.

11. Reports from Councillors' Working Groups & External Forums

11.1. Maintenance Working Group

To consider the proposed alteration to Maintenance Contract Specifications for maintenance of Ham Triangle.

12. Cancelled Dart 10K 2022 - To consider whether to refund the payments for Hire of The Ham.

13. Risk Assessment Report of DPC's Trees

To note the Report and agree any action required.

14. Defibrillators

To confirm defibrillator and CPR Training 19th October 7pm in the Village Hall.

To consider a project to install defibrillators at Capton and at The Ham.

15. Parish Lengthsman – To agree whether to advertise the vacancy and to agree the timings.

16. Request for a Memorial Bench on The Ham or on the foreshore where previous bench was located.

17. Financial Matters

17.1. Consider approval of financial reports.

17.2. Payments

To authorise the following payments:

- Tree Risk Assessment Survey £540
- Clerk Expenses Reimbursement £25.94
- Cllr Bond reimbursement for replacement Padlock £18.76
- Parish Lengthsman August 2022 £70
- Village Hall Hire May to June 2022

To note payments made since the July meeting

- South West Water, Quay Tap, £3.27
- Clerk Reimbursed for rapid COVID tests, £55.99
- Cllr Bond Reimbursed Bus Shelter Wood filler, £10.45
- Pension, June, £120.94. July £82.75
- Clerk Salary July £1,101.62, August £1,101.82
- HMRC PAYE/NI/ENI July £116.61, August £116.41
- HMRC VAT £3,413.92

17.3. Option to opt out of the SAAA central external auditor appointment arrangements

To confirm that DPC will remain in the central scheme.

17.4. HMRC VAT Payment Update – To note the update.

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18. To note or consider correspondence

- June 2022 Lloyds Bank Paper free statements: Responded to retain paper for now
- 11/7/22, Resident, Removal of Liwentaal model plane from the Village Hall: Referred to VHMC
- 8/8/22 Resident regarding Dittisham Regatta road race: Referred to organiser
- 23/8/22 DCC contacted about repainting 20mph road markings: Reply - not a safety defect, no action
- Invitation: Scribefest 2022 @ Fri Sep 9, 9:45am - 3pm
- Invitation - Sustainable South Hams Assembly - Sat 8th Oct (10.00 am to 2.00 pm)

19. To confirm the next meeting of Dittisham Parish Council which is scheduled for 5 October 2022 at 7:00 pm.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

The meeting will be held in the Village Hall with **audio only Zoom conferencing**.

Click this link or paste it in your browser <https://us02web.zoom.us/j/8444633513>

Dial in by phone +44 203 481 5237 **Meeting ID: 844 463 3513**

Annette Thom, Parish Clerk