DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

Budget Report
22/1/22
A Thom, Clerk

1) Summary

Proposed Budget – Total income £54,500, total expenditure £52,158.
The proposed precept demand is £12,000 pounds.
The estimated 21/22 year end approximately total balance £74,700, unearmarked reserves £6,400.
The proposed budget includes a reallocation of earmarked reserves and new reserve allocation £1,000.
Some calculations were made using Excel. DPC is in the process of changing over to Scribe and subject approval accounts have been changed from receipts and payments to income expenditure to allow for correct reporting of all car park income and expenditure and compliance with VAT obligations. It remains to be resolved how RingGo income and expenditure will be incorporated into digital VAT returns.

2) 2021/22 Financial Year

Brought Forward	**£62,632**
At 31/12/2021	
Total Balance	78,381
Reserves	50,372
Unearmarked reserves	£12,260

Quarter 4 Estimate of Income		VAT	total
HCP	1,133	227	1,359
LCP	661	132	793
DSC Permits	4,167	833	5,000
	5,960	**1,192**	**7,152**

Main possible quarter 4 payments	
Q3 VAT	656
Approved 5/1/22	2,513
VHMC Grant	2,181
Salary	4,448
Railings	260
Waste	230
	9,632

Estimate Year End	
	£74,710
Unearmarked	**£6,407**
Total Change	**£12,077**

(Assumes the payment of a VHMC grant is taken from New Projects reserve.)

3) Level Car Park Loan Repayment

a) As was being done pre-COVID-19 DPC will monitor performance against budget and consider extra repayment in March 2022 and March 2023.

4) Budget Requests 22/23

a) **Maintenance** - £4,500 – Requested by Maintenance WG for LCP kerbing and Ham projects.

b) Grant Application – South Hams Citizens Advice

Grant application for £300.

c) Grant Application – 2022/23 – 2025/26 Village Hall Management Committee

£3,000 in April 2022 to April 2025 inclusive, and

£30,000 Sinking Fund contributed by 10 equal annual instalments of £3,000 commencing April 2022.

d) Grant Application – 2022/23 St George's Church

£1,850 per annum, 2021/22 grant £1,000.

5) Budget 22/23 Income

i) Ham Car Park

Estimated year end

Machine	7,407
RingGo	13,940
Total	21,346

Assumed 90% of total in 2022/23.

Machine	7,000
RingGo	12,500
Total	19,500

ii) Level Car Park

Estimated year end

Machine	3,970
RingGo	15,414
Total	19,384

Assumed 90% of total in 2022/23. Car park income varies depending on the weather. It is likely that there was a staycation effect in 21/22.

Machine	3,500
RingGo	14,000
Total	17,500

6) Budget 22/23 Expenditure

- **Salary**: The 2021/22 salary award increase has not yet been agreed. It is applied to the full financial year. I have assumed a 2% increase in both 21/22 and 22/23.
- **Tree Surveys** are in the current budget. Treeworks are unpredictable it is proposed expenditure comes from reserves.
- **Metric** has written to advise that the cost of the maintenance agreement will increase by 3% in 22/23.
- **Training** – CiLCA is not a recurring expense.

7) Proposed Budget – Total income £54,500, total expenditure £52,158.32**.**

8) Proposed Reserve Allocations

- **Sick leave** – increased to 11,671.
- **Village Hall Maintenance** – allocated £3,000 (dependent on the decision of the meeting on 26/1/22)

- **Ash Trees** – To be renamed Tree Maintenance – increase to £3000.
- **CCTV Reserve** – move current reserve to 'New Projects' and remove it.
- **Elections** – reduce to 1,500, move balance to 'New Projects'
- **Playground Reserve**– Estimated replacement fund £2,500/year, fund required 22/23 £13,200 assuming equal annual contributions, for replacement alone. There will also be a maintenance requirement. 22/23 balance £18,066. Reduce to 13,500.
- **Grants** - Suggested new allocation –£2,000

This would result in the following reserves at the start of 22/23 & require new reserves of £1,000.

Earmarked Reserves	01/04/2022
playground	13,500
Car Park	8,485
Grants	2,000
Sick leave	11,671
DCC P3 grant funds	193
Village Hall Maintenance	3,000
CCTV The Ham Entrance	0
professional legal fees	1,450
election	1,500
IT	328
highways maintenance	1,661
New Projects	3,034
DCC Highways Lengthsman Fund	
Ash Trees	2,000
Locality budget contribution Playground	
Signs	69
Total Reserves	**48,891**

9) Precept Demand

i) The budget assumes that the demand remains £12,000.