

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council

1 May 2020

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held **using public videoconferencing on Wednesday 6 May 2020 at 7:00p.m.**, for the purpose of transacting the following business.

AGENDA

- 1. Apologies:** To receive apologies for absence.
- 2. To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
- 3. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**
To note that DPC's practices are amended in accordance with this new legislation. The legislation means that virtual meetings are temporarily legally allowed and the holding of an Annual Parish Meeting in 2020 is not a legal requirement.
- 4. COVID-19 Response**
To review the project to ensure that residents and visitors have access to support and information.
- 5. To consider approval of the minutes of the meetings held on 1 April and 4 March 2020.**
- 6. To consider any issues raised by members of the public.**
Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.
- 7. Community Reports**
 - 7.1. South Hams District Council Councillor
 - 7.2. Devon County Councillor
- 8. Communications in relation to planning/tree applications.**
 - 8.1. 0277/20/FUL Former site of Kiln Lyon Lower Street Dittisham TQ6 0HY. Application for two storey dwelling to replace existing bungalow with associated landscaping and detached double garage with parking. Conditional Approval.
 - 8.2. 0045/20/HHO Little Croft The Level Dittisham TQ6 0ES. Householder application for rear extension to dwelling with roof terrace. Conditional Approval.
- 9. New planning applications.**
 - 9.1. 1026/20/LBC & 1025/20/FUL Downton Farm Dittisham TQ6 0JD. Full and Listed building consent for construction of new garden store building and associated external works.
- 10. New tree applications**
 - 10.1. 1014 Tree Preservation Order 2020 Capton Wood, Capton, centred at SX836540
- 11. Consultations**
 - Potting Permit Conditions, Amendments to the Permit Conditions to Manage the Live Wrasse Pot Fishery. 15/5/20
- 12. Reports from Councillors with Specific Responsibilities / External Forums**
 - 12.1. Finance Working Group**
To consider the Group's recommendations.
 - 12.2. Use of The Ham Task & Finish Group**
To consider the Group's recommendations.
- 9. VE Day - Friday 8 May 2020**
To consider commemoration actions available.
- 13. New Bench on The Ham – Memorial**
To consider a resident's request that the planned new bench is a memorial bench, paid for by them and a memorial plaque installed.
- 14. Car Park Permits**
To receive a report from the Clerk and recommendation that an audit of documents will not be requested.
- 15. HGV sign at Sportsmans Arms / Hemborough Post**
To confirm DPC's approval of the proposed sign & that DCC Locality Budget will pay approximate cost of £50.
- 16. Repair of Public Right of Way Signs**
To agree that DCC arrange repair of P3 signs identified by DPC in annual report and send DPC invoice to pay from P3 reserves.

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17. Application to DCC for a new Public Right of Way in the Village.

To consider if DPC supports.

18. Financial Matters

18.1. Consider approval of financial report.

18.2. Payments Due and Receipts

To agree to make the following payments:

- Car Park Supervisor Car Park Supervision Nov 19 to March 20 £400.00
- SHDC Payroll 2019/20 £120.00
- SHDC Election - uncontested DPC 2019 £85.12
- DALC Annual Subscription £99.81
- DALC New councillors course £36.00
- Village Hall Oct, Nov, Dec 2019 £52.80
- Village Hall March 2020 - £19.80
- Kingsbridge Websites COVID 19 pages £40.00
- SLCC Membership renewal £126.00
- Clerk CE34 Expenses reimbursement £77.22

To note the following receipts.

- SHDC Precept first instalment & Council Tax Support Grant £6,040.50
- SHDC RingGo income & LCP permit income 2019/20 £15,528.94

18.3. To agree payments related to Sustainable Dittisham's grant from DCC

18.4. To consider payment of annual Membership of the Society of Local Council Clerks fee pro-rata with Blackawton Parish Council (£126)

18.5. To consider increasing Clerk's Working from Home Allowance to £27 per month pro-rata with Blackawton Parish Council, from 6 April 2020 as per Devon Association of Local Council's notice.

18.6. To review the process that salary payments are paid on the last day of each month with salary payments reviewed annually in December, and consider approval that the Clerk's base salary will be paid on the last day of each month and be authorised annually in April of each year or when the national salary award is changed.

18.7. To confirm DPC's approach to VAT payments.

19. To note / consider correspondence

19.1. Received – Dittisham Village Hall Phase II improvements report from VHMC 9/3/20, & confirmation of PCC's written approval of the work

19.2. Sent - 9/3/20 South Devon Rural Housing Association. Safety of padlock on gate next to football field.

20. To confirm that the next meeting of Dittisham Parish Council will be held 3 June 2020 at 7:00 pm.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO JOIN THE MEETING

The meeting will be held using Zoom videoconferencing.

To join the meeting:

Paste this link in your browser-

<https://us02web.zoom.us/j/84518257867> or click this link [LINK](#)

Dial in by phone +44 203 481 5237

Meeting ID: 845 1825 7867

Notes

1. You do not need to subscribe to Zoom to join the meeting.
2. It works best if you can join via a computer or laptop with a camera. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide your name when you join.
4. You will be held in an online 'waiting area' until the meeting starts.
5. You should be prompted to test your audio when entering the meeting.
6. Please, if you can, turn your video on – not only would it be lovely to see you, but it really helps you to feel engaged with the meeting.

Annette Thom, Parish Clerk