

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

**To all members of Dittisham Parish Council**

**29 May 2020**

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall, on Wednesday 3 June 2020 at 7:00 p.m.** for the purpose of transacting the following business.

**AGENDA**

- 1. Apologies:** To receive apologies for absence.
- 2. To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
- 3. To approve Supplementary COVID-19 Standing Orders**
- 4. To consider approval of the minutes of the meeting held on 6 May 2020.**
- 5. COVID-19 Response**  
To review the project to ensure that residents and visitors have access to support and information.
- 6. To consider any issues raised by members of the public.**  
Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.
  - 6.1. Bonfires in the village**
- 7. Community Reports**
  - 7.1.**South Hams District Council Councillor
  - 7.2.**Devon County Council Councillor
- 8. Communications in relation to planning applications.**
  - 8.1.**0586/20/LBC Ferry Boat Inn Manor Street Dittisham TQ6 0EX. Listed Building Consent for installation of 2no. replacement oak lintels in first floor prep room. Conditional Approval.
  - 8.2.**0167/20/LBC Darling Manor Street Dittisham TQ6 0EX. Listed building consent for replacement windows. Conditional Approval.
- 9. New planning applications.**
  - 9.1.**1130/20/HHO & 1131/20/LBC Dartside Manor Street Dittisham TQ6 0EX. Replacement of two low-quality extensions and general refurbishment.
- 10.Consultations**
  - **DCC Reallocation of Roadspace for Active Travel**  
To consider any local response
  - **DCC New funding for local bus service support. Closes 26 June 2020.**
- 11.Reports from Councillors with Specific Responsibilities / External Forums**
  - 11.1. Reports from Working Groups** – To schedule Reports
  - 11.2. Ham Maintenance Working Group** – To consider the Report
- 12.Devon Air Ambulance Trust** – Notice of phased reintroduction of services and courtesy request for approval of night training flights.
- 13.Habitat Review** – To note the revised process, and the plan.
- 14.Dittisham Beach Life Buoy** – To confirm that replacement is required.
- 15.The Ham Toilets** – To agree DPC’s view on whether it prefers the toilets remain closed or re-opened.
- 16.Vacancy for a Parish Councillor** – To agree the process to re-advertise the vacancy.
- 17.Financial Matters**
  - 17.1.** Consider approval of financial report.
  - 17.2.** Payments Due and Received  
To approve the following payments
    - Village Hall, Hire Feb-April 2019, £79.20
    - SHDC, Business rates The Level car park, £2,694.60
    - SHDC, Business rates Ham car park, £2,844.30

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

- Came & Company, Annual Insurance Policy, £530.91
- OSS, Refund 2020 Hire, £6,750.00
- Maintenance Contractor, Ham retaining wall and other works as invoiced, £1,481.00

- 17.3.** DPC Lloyds account - To agree value of funds to be held in Lloyds account.
- 17.4.** Asset Register - To set a value beneath which items will not be added to the Register.
- 17.5.** Review of Risk Assessment and Statement of Internal Controls - To approve the review.
- 17.6.** Village Hall Annual Report – To agreed DPC’s response to the Management Committee request that the Report be made in the Autumn when the works are finished.
- 17.7. Maintenance contract** – To approve a one year extension.
- 17.8. Lengthsman contract** – To add grant funded works.

**18. South West Water** – To note recent works and to agree the invoice for use of the car park.

**19. To note / consider correspondence**

Received

- 22/5/20, HMRC, VAT reply
- 27 & 29/5/20, SWW, Works and use of the car park
- Draft ‘Things to do’ booklet, Dartmouth Caring

Sent

- 20/5/20, HMRC, VAT number and registration
- 22/5/20, SWW, Works and use of the car park

**20. To confirm date of the next meeting of Dittisham Parish Council which is scheduled for 1 July 2020 at 7:00 pm.**

**21. OSS 2021 Event**

To consider a resolution to close the meeting to members of the press and the public because of the commercial sensitivity of the matter.

To agree DPC’s negotiating position regarding future OSS events.

**PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

The meeting will be held using Zoom videoconferencing.

**To join the meeting:**

Paste this link in your browser-

Join Zoom Meeting

<https://us02web.zoom.us/j/82573556550>

or click this link [LINK](#)

Dial in by phone +44 203 481 5237

Meeting ID: 825 7355 6550

**Notes**

1. You do not need to subscribe to Zoom to join the meeting.
2. It works best if you can join via a computer or laptop with a camera. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide your name when you join.
4. You will be held in an online ‘waiting area’ until the meeting starts.
5. You should be prompted to test your audio when entering the meeting.
6. Please, if you can, turn your video on – not only would it be lovely to see you, but it really helps you to feel engaged with the meeting.

*Annette Thom, Parish Clerk*