

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council

28 February 2020

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall, on Wednesday 4 March 2020 at 7:00 p.m.** for the purpose of transacting the following business.

AGENDA

- 1. Apologies:** To receive apologies for absence.
- 2. To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
- 3. To consider approval of the minutes of the meeting held on 5 February 2020.**
- 4. To consider any issues raised by members of the public.**

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.

 - 4.1.** Application to DCC for a new Public Right of Way in the village.
- 5. Community Reports**
 - 5.1.** South Hams District Council Councillor
 - 5.2.** Devon County Councillor
- 6. Communications in relation to planning/tree applications.**
 - 6.1.** 3857/19/LBC Lilac Cottage The Level Dittisham TQ6 0ES. Listed Building Consent for minor amendments to approved scheme 0277/19/LBC for renovation of existing cottage. Conditional Approval.
 - 6.2.** 4056/19/HHO River Creek Lower Street Dittisham TQ6 0HY. Retrospective householder application for cantilevered balcony with metal balustrading to accommodate outward opening doors on first floor extension (approved 18/1490/09/F). Conditional Approval.
 - 6.3.** 0235/20/NMM Cott Farm Barn Dittisham TQ6 0JQ. Non material amendment to approved application 18/1015/09/F. Conditional Approval.
 - 6.4.** 0618/20/TEX Firebird, The Level, Dittisham, Devon, TQ6 0ES. T1: Elm - fell, succumbed to Dutch Elm Disease. Grant Exemption.
- 7. New planning/tree applications.**
 - 7.1.** 0167/20/LBC Darling Cottage Manor Street Dittisham TQ6 0EX. Listed building consent for replacement windows
 - 7.2.** 0586/20/LBC Ferry Boat Inn, Manor Street Dittisham TQ6 0EX. Listed Building Consent for installation of 2no. replacement oak lintels in first floor prep room.
 - 7.3.** 0583/20/CLE Barberry Farm Dittisham TQ6 0JA. Lawful development certificate for existing use for breach of the agricultural occupancy condition.
 - 7.4.** 0319/20/CLE Land at SX 861 514 North of Seymour Drive Dartmouth. Lawful development certificate for use of land in breach of condition 7 and the non-application of conditions 6 and 8 of 15/1790/98/F which required the laying out, landscaping and use as an area of open grassland accessible to the public.
- 8. Consultations**
 - Coastal Access - Improvements to public access along the Devon coast between Cremyll and Kingswear - Report to Secretary of State – Ref: CKW2626. Closes 11 March 2020.
 - Draft North East, draft North West, draft South East and draft South West Marine Plans. Closes 6 April 2020.
 - Local Green Space Development Plan Document Designation Criteria for the Plymouth Policy Area. Closes 23/3/20.
 - SHDC, Request for feedback The Operational Carbon Reduction Plan, The South Hams Climate Change and Biodiversity Action Plan, and any suggested additional actions, by 31 March 2020
- 9. St Georges Church Maintenance Grant**

To consider the application for a grant.

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10. Request from Blackberry Cottage for Key to Lockable Post

To consider the written request.

11. Village Hall Building Works Project & Risk Register

To consider a proposed Risk Register, and the proposal that the Register be kept and updated monthly by the Working Party for the project and used by a representative from the Working Party to report briefly to each monthly meeting of DPC.

12. Reports from Councillors with Specific Responsibilities / External Forums

12.1. Use of The Ham Task & Finish Group

To confirm the recommendation to defer the Report to the April meeting.

12.2. Playground Working Group

To consider proposal for DPC to employ a contractor to remove the post footings.

12.3. Ham Maintenance Working Group

To consider approving the proposal to modify and reinstall the noticeboard.

13. Requests for Use of The Ham

13.1. South West Gaffers

To consider approval of the request for members to again camp on The Ham / stay in campervans in The Ham car park from Friday 14 August to leave by Monday 17 August, to participate in Dittisham Regatta.

13.2. Dittisham and Cornworthy Summer Ball, 8 August 2020

To consider the request to use The Ham for a Summer Ball.

14. Financial Matters

14.1. Consider approval of financial report.

14.2. Payments

To consider approval of the following payments:

- Kingsbridge Websites Hosting package, backups, updates 12 months £120.00
- Tozer & Co printers DSC permits £219.28
- Maintenance contractor Invoice for extra work requested £326.11

14.3. To consider approval of Clerk Expenses CE33

14.4. To consider approval of Clerk overtime claim DPC18.

14.5. To consider approval of quote from Metric £220.68 VAT incl to program both machines with DPC's VAT number

14.6. Level Car Park Extra Loan Repayment

To consider deferral of the planned repayment until VAT registration is established.

14.7. Pay on entry - The Ham Toilets

To consider offering SHDC £1,600 annually to remove the pay on entry from The Ham toilets

15. Website Accessibility Requirements

To note the requirements and to approve expenditure for BPC's website provider to check whether the website meets the international WCAG 2.1 AA standard (£160).

16. Drainage Maintenance Responsibilities

To consider the DCC Highways & Traffic Management Group Manager's letter regarding drainage maintenance responsibilities.

17. Annual Parish Meeting and Annual Meeting of the Council

To set dates for the two meetings.

18. Next Meeting

To confirm the next meeting of the Parish Council will be held on Wednesday 1 April 2020 at 7:30 p.m.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Annette Thom, Parish Clerk