DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council **16 January 2020**

You are hereby summoned to attend the extraordinary meeting of Dittisham Parish Council to be held in **Dittisham Village Hall, on Tuesday 21 January 2020 at 5:00p.m**, for the purpose of transacting the following business.

AGENDA

1. **Apologies**: To receive apologies for absence.
2. **To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
3. **Village Hall Building Works Project & Risk Register**

To consider a proposed Risk Register, and the proposal that the Register be kept and updated monthly by the Working Party for the project and used by a representative from the Working Party to report briefly to each monthly meeting of DPC.

4. **Signature of Surveyor's Statutory Appointment and Authority Party Wall etc. Act 1996 Form**

To consider the request from the Dittisham Village Hall Management Committee that DPC sign the proposed Surveyor's statutory appointment and authority form.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Annette Thom, Parish Clerk