DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council 27 September 2019

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall, on Wednesday 2 October 2019 at 7:00p.m** for the purpose of transacting the following business.

AGENDA

1. **Apologies**: To receive apologies for absence.
2. **To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
3. **To consider approval of the minutes of the meeting held on 4 September 2019.**
4. **To consider any issues raised by members of the public.**
   Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.
5. **Community Reports**
   5.1. South Hams District Council Councillor
   5.2. Devon County Councillor
6. **Communications in relation to planning/tree applications.**
   6.1. 2109/19/FUL Dittisham Sailing Club Riverside Road Dittisham TQ6 0HS. Raising height of two flank buildings, extension to existing balcony and erection of two timber entrance porches. Conditional Approval.
   6.2. 2509/19/NMM Cliff Cottage Manor Street Dittisham Devon TQ6 0EX. Non-material amendment for increase in area of decking to amend planning permission reference 3190/17/HHO. Conditional Approval.
7. **New planning applications.**
   7.1. 2766/19/HHO Downton Lodge Old Mill Lane Dittisham TQ6 0JD. Householder application for alterations to existing dwelling, two storey extension and construction of new garage.
8. **New tree applications**
   8.1. Request for a TPO, Sunnybank Manor Street Dittisham. Deodar Cedar, Cedrus deodar
9. **Consultations**
   - Proposed Supplementary Planning Document, SHDC
   - Parking in Dartmouth, SHDC, DCC and Dartmouth Town Council. Closes 14/10/19.
   - BT Phonebox Removal – SHDC draft decision to BT. Closes 20/10/19
10. **Reports from Councillors with Specific Responsibilities / External Forums**
    10.1. The Use of The Ham Task & Finish Group
    To receive a report.
    10.2. Ham Events
    To receive a report on the 2019 Dart 10K and consider approving refund of the deposit
    10.3. Car Parks
    To receive a report regarding issuing paperless permits to Dittisham Sailing Club
    10.4. Installation of Signs on the Pontoon
    To receive a report - Cllr Anderson
    10.5. Playground
    To agree the installation of a birds nest swing.
    10.6. Emergency Plan
    To receive an update and discuss further actions.
11. **Climate & Environment**
    To receive a Report on Sustainable Dittisham.

To consider creating a Sustainability Working Group.
To consider asking the Sustainability Working Group to develop a statement of its purpose, goals and actions.
To consider asking the Sustainability Working Group to work with the other Parish Council Working Groups and Clerk.
To consider active collaboration between DPC and Sustainable Dittisham.

12. Habitat Woodpile in The Level Car Park
To receive a report and to consider approval of the placement.

13. Management of Weeds on the roads in the Village.
To agree DPC's approach.

14. Repair to Ham Lane
To note the works and agree whether they are to an acceptable standard.

15. Pipe onto The Level Car Park
To agree DPC's action regarding a pipe ending in the southeast corner of the car park.

16. Grant Application Form
To agree a form.

17. Financial Matters

17.1. Financial Report
To consider approval of financial report and bank reconciliation.

17.2. Payments Made, Due and Received
To approve the following payments.
- South West Water Quay Standpipe, £52.91
- Kingsbridge Websites Various small website updates, £20.00
- Knowle Tree Services Removal of two ash trees The Level car park, £720.00
- External Auditor 2018/19 Audit, £360.00

To note the following receipts.
- SHDC Precept second instalment, £5,918.50
- DCC Grant for defibrillator, £1,250.00
- DCC Grant for replacement bench, £263.00

17.3. External Auditor's Report
To note the External Auditor's Report.

17.4. Lloyds Bank Account
To consider adding Cllr Bond to be a signatory to both DPC bank accounts and an electronic authoriser.
To consider authorising a debit card with a £250 limit for paying in car park receipts.

18. To note / consider correspondence
- DCC Highways Parish & Town Council Conferences, Thursday 10 October, Rattery Village Hall, by invitation
- Climate Emergency Council Seminar, Tuesday 24th September 7pm, Ottery St Mary Town Council Offices
- South Devon AONB Annual Forum, Wednesday, 9 October 2019,18:00 to 20:30, Stokenham
- Devon Community Resilience Forum Event, Rattery, 27 November 10:00-16:00
- Emergency Planning Workshops for Parishes from 10:00am - 1:00pm 30 October Sparkwell Parish Hall, Sparkwell, Plymouth, PL7 5DD or 13 November Broadwoodkelly Village Hall, Broadwoodkelly, Winkleigh, EX19 8ED.

19. To confirm date of the next meeting of Dittisham Parish Council which is scheduled for 6 November 2019 at 7:00 pm.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Annette Thom, Parish Clerk