

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

DRAFT Minutes of the Monthly Meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 7 November 2018 at 7.00p.m.

Present: Cllrs Tucker (Chairman), Faulkner, Green, Quinn, Anderson, Nightingale, Munro, Westcott and Bond were present as were A Thom (Clerk), and two members of the public

179/18 Apologies

Apologies were received from Devon County Cllr Hawkins.

180/18 Declaration of interests

Cllr Westcott declared a disclosable pecuniary interest in Item 7.3 The Stables.

181/18 Approval of the minutes of the meetings held on 3 October 2018

It was resolved to approve the minutes.

182/18 Public Issues

182/18.1 St George's Churchyard Maintenance

Correspondence requesting a financial contribution from DPC was discussed at length. The churchyard provides a service available to all residents in the Parish. Representatives of the Church have explained that the Church has very limited funds available for this use. It was resolved to grant St George's Church £1,000 towards the cost of landscape maintenance of the churchyard.

183/18 Community Reports

183/18.1 Devon County Council

Devon County Councillor Hawkins report was read. In summary:

There is a £1250 grant available to the Parish. Cllr Hawkins has been having many meetings concerning the proposed Health and Well Being Centre over the past month. He took a number of concerned residents to meet Sarah Wollaston over delays in Ambulance response times and care of hospital patients which she is looking into. The CCG has set up a task Group which Cllr Hawkins is a member to look into site of new Centre and how to achieve the 6 to 8 beds that are generally believed to be needed for Dartmouth and Parishes for intermediate beds. There was also a Public Meeting in St Saviours by the action group. And finally a meeting with Cllr Leadbetter from Devon County who is the Cabinet Member for Adult Social Services.

183/18.2 South Hams District Council

South Hams District Councillor Tucker reported there are current consultations. SHDC is going through the budget process and needs to find £638,000 to bridge the gap. Councillors have been invited to a meeting with DCC Leader Councillor John Hart in December. DCC will discuss its budget as will SHDC. SHDC will present its commercial investment strategy.

184/18 Communications in relation to planning/tree application

184/18.1 1212/18/FUL Replacement of agricultural dwelling. Newlands Farm Blackawton TQ9 7DR. Conditional Approval.

184/18.2 1523/18/LBC Downton Farmhouse Downton Dittisham Devon TQ6 0JD. Listed building consent for provision of 2no. en-suite shower rooms. Conditional Approval.

184/18.3 3181/18/TCA Dittisham Court, Riverside Road To Dittisham Co, Dittisham, TQ6 0HS. T1: Horse Chestnut – dismantle and remove, located in amenity area currently being re-landscaped and planted, tree overshadows adjacent property, base of tree immediately adjacent to boundary fence, residents and management company feel tree too large due to location close to dwellings and boundary, would like to re-plant smaller; G2: x2 Sycamore - crown raise to 5.4 metres over parking area, immediately adjacent to and overhanging parking area, crown raising required to give high vehicle clearance, reduce damage and nuisance to parked vehicles; T3: Cherry – dismantle, remove, re-plant with smaller tree, become too large, close to dwellings, adjacent to car park entrance. Tree Works Allowed.

DITTISHAM PARISH COUNCIL
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185/18 New planning/tree applications.

185/18.1 3172/18/VAR Little Coombe Farm Downton Cross To Kingston Dittisham TQ6 0JB. Application for variation of condition 2 (with relocation of communal building, alterations to landscaping and installation of lighting) and removal of conditions 4 and 8 following grant of planning permission 18/0490/13/F. SUPPORT. (resolution proposed Cllr Anderson, seconded Cllr Nightingale, Cllrs Tucker and Green abstained).

185/18.2 3302/18/LBC Lytch Gate Cottage, Riverside Road, Dittisham, TQ6 0HS. Listed building application for the replacement of existing plastic rainwater equipment by white coated steel Lindab materials. SUPPORT. (resolution proposed Cllr Anderson, seconded Cllr Faulkner, Cllr Tucker abstained, unanimous). The comment was made that a black finish would be preferable.

185/18.3 3113/18/HHO The Stables, Chipton Barton, Dittisham, TQ6 0HW. READVERTISEMENT (Revised Plans) Householder application for alterations to property to provide new covered car port with storage, extension to barn and associated landscaping works. SUPPORT. (resolution proposed Cllr Anderson, seconded Cllr Nightingale, Cllr Tucker abstained).

185/18.4 3438/18/TPO The Old Rectory, Rectory Lane, Dittisham, TQ6 0HD. T1: Chestnut - crown reduction by approx. 2 metres over property; T2: Larch - coppice to ground level. SUPPORT. (resolution proposed Cllr Faulkner, seconded Cllr Green, Cllr Tucker abstained).

185/18.5 3396/18/TCA Mulberry House Dittisham TQ6 0ER. T1: Mulberry – deadwood removal (exempt), complete crown reduction by 0.5 metres; T2: Sycamore – complete crown reduction by 2 metres; T3: Leylandii – height reduction by 2 metres; T4: Oak - complete crown reduction by 2 metres; T5: Cherry – complete crown reduction by up to 1.5 metres on all sides. SUPPORT. (resolution proposed Cllr Faulkner, seconded Cllr Green, Cllr Tucker abstained).

185/18.6 ‘Timed’ Premises License application from ‘Tunes in the Dunes Ltd’ The applicant wishes to license a section of Blackpool Sands, Blackpool, Dartmouth TQ6 ORG for three days only. Dates applied for are Friday 12th July 2019 to Sunday 14th July 2019 inclusive. The applicant wishes to apply for the following licensable activities: Live and recorded Music 12:00 hrs – 23:00 hrs, Supply of Alcohol 12:00 hrs – 22:50 hrs, Hours open to the public 12:00 hrs – 23:30 hrs. Last date for representations are 23:59 hours on 21st November 2018. No comment will be made by DPC.

186/18 Consultations

The following consultations were noted. No formal comment will be submitted by DPC.

- **SHDC Council Tax System:** Eleven changes are proposed. The survey closes Wednesday 5 December.
- **SHDC/Planning Inspector:** Modifications to the proposed Joint Local Plan. Closes 3 December at 5 pm.

187/18 Reports from Councillors with Specific Responsibilities / External Forums

187/18.1 Car Park Working Group

Red permits will cease to be valid from Tuesday 9 January 2019 – replaced by virtual permits which can be obtained on SHDC’s website.

The documents circulated by the Car Park Working Group were agreed with the addition of an image to the poster to make it more eye catching. DPC will request that SHDC place reminder notices on vehicles near the date of the end of the red permits’ validity and also when virtual permits come close to their annual renewal date. There will be a letter box drop of information about the changeover and how to obtain virtual permits. Cllrs agreed how to share the delivery work between themselves.

187/18.2 Village Hall modifications

Cllr Faulkner reported that a working group of three members of the Village Hall Management Committee has made progress on proposals to modify the Village Hall. Further public feedback has been sought with the help of the architect for the project. Last week a floor plan was proposed to the VHMC and supported in principle. The building work will be financed three

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

currently unnamed benefactors. A presentation to the public is currently planned for 12 December at 6:30. The Parish Council, which is the leaseholder, requested a presentation to DPC on the proposals with the preferred timing being the last week in November.

188/18 Parish Maintenance

188/18.1 Replacement of 'Unsuitable for motors' sign – near Barberry Farm

This will not be replaced by DPC.

188/18.2 Capton Bus Shelter

DPC's supports the use of this currently unused building by Blackawton Parish Council at the bus stop outside Woodlands. The bus shelter is bolted onto a concrete base which will need to be removed and made good. There may be transport and installation costs. Cllr Tucker suggested an application of £1,000 to the Communities Together Fund to fund the project.

189/18 General Data Protection Regulations

The draft Privacy Policy and Record Retention and Disposal Procedure were approved.

190/18 Domain Name Transfer

The transfer of the management of the 'dittishamparishcouncil.gov.uk' domain name to Dittisham Parish Council was authorised.

191/18 Financial Matters

191/18.1 Financial Report

It was resolved to approve the report which showed total balance of £75,553.74 and unearmarked reserves of £26,734.48.

191/18.2 Payments Made, Due and Received

It was resolved to approve the following payments:

- S Nightingale Domain registration £39.56
- ICO Annual subscription £40.00
- Car Park supervision Jul-Nov £400.00
- HMRC PAYE October £48.40
- Ham retaining wall maintenance, replace rotten post Ham gate £156.00

191/18.3 The following payments made over last month were noted:

- Domain registration .gov.uk 2 years £72.00
- PKF Littlejohn LLP, External Audit 2017/18 £360.00
- OSS, Ham hire deposit refund, £3,250.00
- Clerk, October Salary & pension, Sept overtime £788.15

191/18.4 Replacement of DPC's printer

It was resolved to authorise expenditure of up to £150.

191/18.5 Clerk's Overtime

The overtime claim DPC09 was approved.

191/18.6 Clerk's Leave

Leave 19-23 November 2018 was approved.

192/18 To note / consider correspondence

The following correspondence was noted.

Sent:

- D Hallett, Thank you letter, 10 October 2018.
- L Smith, Retiring County Secretary, Devon Association of Local Councils, Card

193/18 Future Meetings

It was confirmed that the next meeting of Dittisham Parish Council will take place on 5 December 2018 at 7:00 pm.

It was agreed that the January meeting of DPC will take place on 9 January 2019.

The meeting closed at 20:45.