

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

**To all members of Dittisham Parish Council**

**28 September 2018**

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall, on Wednesday 3 October 2018 at 7:00 p.m.**, for the purpose of transacting the following business.

**AGENDA**

- 1. Apologies:** To receive apologies for absence.
- 2. To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
- 3. To consider approval of the minutes of the meeting held on 5 September 2018.**
- 4. To consider any issues raised by members of the public.**

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.

**4.1. WW1 Commemoration 11 November 2018**

To consider any arrangements for the commemoration.

**5. Community Reports**

**5.1.** Devon County Councillor

**5.2.** South Hams District Council Councillor

**6. Long HGV signs**

To consider the final draft signs proposed by DCC and to approve expenditure.

**7. Communications in relation to planning/tree applications.**

**7.1.** 1708/18/NMM Cott Farm Barn Dittisham Devon TQ6 0JQ. Non Material Amendment of Planning Consent 18/1015/09/F (Re- Configuration of barn and provision of new windows). Conditional Approval.

**7.2.** 2345/18/CLE Kiln Lyon Lower Street Dittisham Devon TQ6 0HY. Application for a lawful development certificate for an existing use or operation for compliance with condition 1 (commencement of works) of planning consent 18/0230/15/F. Conditional Approval.

**7.3.** 1567/18/FUL 181567 Former Site Of Kiln Lyon Lower Street Dittisham TQ6 0HY. Erection of a replacement dwelling and garage building with associated landscape works. Withdrawn.

**8. New planning/tree applications.**

**8.1.** 3113/18/HHO The Stables Chipton Barton Dittisham TQ6 0HW. Householder application for alterations to property to provide new covered car port with storage, extension to barn and associated landscaping works.

**9. Consultations**

- South Devon AONB 2014-2019 Management Plan. Closes 5 November 2018.

**10. Level Car Park Trees**

- To decide treeworks required and agree contractor.

**11. Old Chapel Burial Ground Title**

To receive a report and support work done to date towards resolution of encroachment problem.

**12. Dittisham Charity**

To agree the final governing document and inaugural trustees.

**13. Reports from Councillors with Specific Responsibilities / External Forums**

**13.1. Ham Events**

- To discuss the 2018 event
- To consider OSS' request for a long-term agreement and agreed dates to 2021.

**13.2. Playground**

- To agree the naming ceremony arrangements.

**13.3. Communications**

- To agree the domain name and email address format.
- To agree to renew the existing domain name for 12 months.

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- To comment on the draft website.

**14.Parish Maintenance**

- Capton Kiosk – to authorise expenditure for supplies to paint the kiosk.
- Manor Street Turning Bay – To consider two new signs, subject to DCC approval – Cllr Bond.
- 'Unsuitable for motor vehicles sign' near Barberry Farm – To agree that DPC maintenance contractor will install a replacement sign in the same location.
- Approval of approximately £32 for material to repair The Ham flapper valve

**15.Financial Matters**

**15.1.** Consider approval of current financial report.

**15.2.** Payments Made, Due and Received

To agree payments as required:

- LCP Lender 2018 Level Car Park loan instalment £5,000.00
- S Quinn Condolence Book & loose leaf refills £121.94
- Clerk September pay, overtime & pension £703.13
- HMRC PAYE £24.60
- Clerk CE23 Contract Signs, stamps, gift £81.03
- D Hallett lengthsman services 1/4-31/8/18 £144.00

To note urgent payment made:

- JBH Haulage aggregate £60.00

To note payment received:

- SHDC Second precept instalment £5,909.50

**15.3.** Clerk Overtime – To consider approval of claim DPC08 and management plan.

**16.To note / consider correspondence**

**16.1.** *For information*

- Devon and Cornwall Alert Service provided by Devon and Cornwall Police  
<https://alerts.dc.police.uk/>
- South Dartmoor Community Energy – Energy advice service, presents to groups or individuals.
- 25/9/18 Launch of Dartmouth Together. Meeting 10 October 6.30 p.m., Dartmouth Academy.  
New initiative to improve the integration of voluntary services in our community.

**16.2.** *Received*

- 11/9/18 South West Water Response regarding noise, odour and repairs to Ham Lane.
- Email 26/9/18 Dog poo on pavements and roads in the village

**17. To confirm date of the next meeting of Dittisham Parish Council which is scheduled for 7 November 2018 at 7:00 pm.**

**PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND**

Annette Thom, Parish Clerk