

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

**Draft Minutes of the meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 2 November 2016 at 7.30 p.m.**

Present: Cllr D Harris-Evans (Vice-Chairman), Cllr M Faulkner, Cllr J Tucker, Cllr R Bond, Cllr P Coxon, Cllr K Wotton, Cllr P Unitt, and A Thom (Clerk).

Cllr J Hawkins (Devon County Council)

3 members of the public were present.

Cllr Faulkner opened the meeting and confirmed his resignation from the role of Chairman. The meeting was then chaired by Vice-Chairman Cllr Harris-Evans.

Cllr Tucker, seconded by Cllr Harris-Evans, made a vote of thanks to Cllr Faulkner for his work as Chairman.

**127/16 Apologies**

None received.

**128/16 Declarations of interest in items on the agenda**

Cllr Tucker declared his Personal Interest as a South Hams District Councillor.

**129/16 Approval of Minutes**

It was **resolved** to approve the minutes of the meeting held on 5 October 2016.

It was **resolved** to approve the minutes of the meeting held on 21 October 2016.

**130/16 Public issues.**

**130/16.1 South West Gaffers request to stay overnight in The Ham & Car Park 5 & 6 August 2017.**

It was **resolved** to approve the above request.

**131/16 Community Reports**

**131/16.1 Devon County Councillor**

Cllr Hawkins gave sincere thanks to Cllr Faulkner for his hard work and dedication to the Parish. The combined traffic order will be advertised after HATOC next week. The Dartmouth Food Bank is open on Wednesdays from 11:00am to 2:00 pm. Referrals are needed. Additional volunteers would be welcome. It was noted that there is a collection point in St Georges Church.

**131/16.2 South Hams District Council Councillor**

Cllr Tucker said that the Joint Local Plan's timeline had changed. The Regulation 19 official consultation will take place in the first half of next year, with the Plan submitted to the Inspectorate by July 2017. Housing has been allocated in four towns and four area centres and in Neighbourhood Plans.

**132/16 South Devon and Torbay Clinical Commissioning Group Consultation**

It was **resolved** that Cllr Unitt's draft DPC response would be sent with the addition that eight Dartmouth based hospital beds are required to meet local need.

**133/16 Planning/tree applications**

133/16.1 3110/16/CLE The Barn, Mannings Farm, Capton To Capton Cross, Capton, TQ6 0JE. Certificate of lawfulness for an existing use of barn as dwellinghouse(Use Class C3).

No additional factual information to contribute.

133/16.2. 2919/16/HHO Barberry Farm Cottage, Broadridge Cross To Coombe Cro., Dittisham, TQ6 0JA. Householder application for replacement extension to rear of existing dwelling.

It was **resolved** to object to the application (proposed Cllr Faulkner, seconded Cllr Harris-Evans, Cllrs Tucker and Coxon abstained). DPC's comments are as for the application made in May 2016 with an additional concern about the effect on the setting of the Grade 11 listed building next door.

**134/16 Reports from Councillors with Specific Responsibilities / External Forums**

### **134/16.1 Car Park Management**

It was **resolved** to approve the special motion recommending that the resolution to purchase credit card machines (minute reference 104/16.2) be rescinded and that DPC purchase two Metric coin only machines and provide a non-coin payment option using RingGo. The Clerk is to decide on the implementation of the RingGo facility on the advice of Cllrs Harris-Evans and Faulkner.

### **134/16.2 Ham Maintenance - Playground**

It was **resolved** to choose Wicksteed from the three tenders submitted to provide playground and fitness equipment on The Ham.

### **134/16.3 Capton BT Payphone**

It was agreed that a letter box leaflet drop would be made in Capton to obtain local views about the BT's proposal to remove, adopt, or reject removal of the Capton Phone Box. DPC will review the feedback and form a view at its December meeting.

### **134/16.4 West Dart Bus**

The meeting was updated on the current management of the WDB. It has reduced its quorum to four and a merger with Bob the Bus is under consideration.

## **135/16 Strategic Planning**

### **135/16.1 Purchase of The Level Car Park**

The meeting was advised completion was expected later in the week.

## **136/16 Parish Maintenance**

### **136/16.1 Advertisements on Manor Street**

The meeting requested more information about the process and impact on businesses before deciding its response to SHDC's enquiry regarding whether DPC considers the advertisements at the bottom of Manor Street to be sufficiently harmful to warrant formal enforcement action of all advertisers.

## **137/16 Financial Matters**

### **137/16.1 Income/expenditure statement**

It was **resolved** to approve the current statement which showed a balance of £65,570.37 and an available balance of £19,013.01.

### **137/16.2 Clerk's overtime claim.**

It was **resolved** to approve the claim. A policy that overtime would be limited to ten hours without prior approval was agreed.

## **138/16 Correspondence since the previous meeting.**

### **138/16.1 The following correspondence was considered:**

138/16.1.1 Invitation to Town and Parish Council Event, 6.30pm Wednesday, 30 November 2016 in the Cary Room, Follaton House, Totnes TQ9 5NE.

138/16.1.2 South Hams CVS networking meeting, 2.30-4.30pm Wednesday 9th November, Stoke Fleming Village Hall.

138/16.1.3 Invitation to Devon Community Resilience Forum event, Kenn Centre, Kennford on 9th November 2016.

### **138/16.2 The following correspondence was noted:**

138/16.2.1 SHDC Council Tax Support Grant Allocations 2017-2020.

138/16.2.2 SHDC Planning Newsletter 18 October 2016

138/16.2.3 SHDC Ready for Winter: <http://www.southhams.gov.uk/readyforwinter>

138/16.2.4 DCC Flood Risk Management Newsletter, 28 October 2016

## **139/16 Date of the next meeting of Dittisham Parish Council**

It was confirmed that the next full meeting of the Parish Council would take place on **Wednesday 7 December 2016 at 7:30 pm.**

The meeting closed at 21:24.