DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

Approved Minutes of the meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 2 March 2016 at 7.30 p.m.

Present: Cllrs M Faulkner (Chairman), Cllr D Harris-Evans (Vice-Chairman), Cllr R Bond, Cllr J Robinson, Cllr P Perry, Cllr P Coxon, Cllr P Unitt, and A Thom (Clerk).

Cllr J Hawkins (Devon County Council)

Three members of the public were present.

26/16 Apologies
Apologies were received from Cllrs Tucker and Wotton.

27/16 Declarations of interest in items on the agenda
Cllr Coxon declared a disclosable pecuniary interest in Item 6.1: Water Edge planning application. It was **resolved** to grant a dispensation to allow Cllr Coxon to comment on the application as a member of the public before leaving the room. Cllr Unitt declared a personal interest in the same application.

28/16 Minutes of the Meeting of the Parish Council held on 3 February 2016.
It was **resolved** to approve the minutes.

29/16 Public issues.

29/16.1 Problem with walkers using private fields adjacent to Dittisham Mill Creek to access western side of Village

The public footpath runs along the edge of Dittisham Mill Creek. Wallkers can go up the footpath to Lower Street or around Gurrow Point. At high tide the walking access to the western edge of the Village is by road only. There is no public footpath across the fields. Footpaths Officers in Dittisham and Cornworthy have been advised of this problem and will be able to inform walkers.

29/16.2 Queen's Birthday celebration lighting of beacons 21 April 2016
The landowners are happy to light the Bozomzeal beacon and will make the necessary arrangements.

30/16 Community Reports

30/16.1 Devon County Councillor
Cllr Hawkins visited Dartmouth Academy last Friday with Dr Wollaston MP to meet the new Principal. Concerns over issues with the merger of Dartmouth Academy and Kingsbridge were eased by the visit He noted a visible improvement in standards since their last visit in October 2015. Enrolments have increased by 30 pupils since the Ofsted report September 2015. He made an appeal last week for the West Dart development to increase its share of affordable housing beyond the proposed 11% for the first tranche. Stagecoach has won a new five year tender for Dartmouth Park and Ride. Dartmouth Caring will run a minibus from the Villages to its Lunch Clubs starting in March. There is £750 available in the Locality Budget.

30/16.2 South Hams District Council Councillor
Item deferred in the absence of Cllr Tucker.

31/16 Planning/tree applications

31/16.1 0268/16/HHO Water Edge, Lower Street, Dittisham, Devon, TQ6 0HY. Householder application for replacement Boathouse.

Cllr Coxon commented on the application and immediately left the meeting. Cllr Unitt described the application. The application was discussed in some detail. It was **resolved** to object to the application (Cllr Unitt abstained, remaining Cllrs in favour) because the proposed development is considered inappropriate in this location. It is below the development boundary, in the AONB, a Conservation Area and in the Undeveloped Coast Area. Discussion noted that the application is not correctly named: The current structure is an open ended boat shelter and the application is for an independent dwelling with a boat store underneath.

Cllr Coxon rejoined the meeting.

31/16.2 Application to designate a Neighbourhood Plan area for Kingswear.

The area is the same as the Parish boundary.

31/16.3 0157/16/HHO Little Capton, Capton, Dartmouth, Devon, TQ6 0JE. Householder application for proposed extension and alteration to existing dwelling and improved access.

It was **resolved** to withdraw the previous objection on the basis that a plan does show the hedge being shunted as requested.

31/16.4 0091/16/OPA The Dartmouth Golf, Hotel & Spa Blackawton Devon TQ9 7DE. Outline application with some matters reserved proposed extension to hotel accommodation including ancillary and office accommodation, landscaping and parking facilities and repositioned golf buggy store.

No comment made on the above application.

The following consultations were noted.

31/16.5 South Hams & West Devon Playing Pitch Strategy, closes 29 February 2016

31/16.6 South Hams Green Infrastructure Framework, closes 25 March 2016

31/16.7 DCLG, Technical consultation on implementation of planning changes Housing and Planning Bill, closes 15/4/16

32/16 Reports from Councillors with Specific Responsibilities / External Forums

32/16.1 Tree Officers

It was agreed that Cllr Perry will adapt SHDC's tree policy document and circulate to the Council for comment before the next meeting.
Clerk to pass concerns raised by Pump Cottage about trees in Level Car Park on to SHDC Tree Officers.
It was **resolved** that two trees below Pipiriki's garden would not be topped to improve a view.

32/16.2 Car Park Working Group

It was unanimously resolved to accept the CPWG'S recommendations regarding installation of a power supply in The Level Car Park by Western Power Distribution (estimated total VAT incl. cost £1,324) and the purchase of a ticket machine from Cale Briparc (£4,151 incl.VAT).

32/16.3 Ham Maintenance Working Group

The circulated proposed plan for the playground project was discussed. The HMWG will arrange a display in the Village Hall foyer over Easter of possible equipment and layout plans.

The management of the 'Parish dinghy dock' was discussed at length. It was agreed there is an issue with abandoned boats. There was support for the PC organising to have a working party to address the site on a 3-5 year cycle.

Further information is required about the accepted RYA procedure to remove an abandoned boat (based in its legal advice) Cllr Unitt to send to Cllr Robinson with a copy to the Clerk, Harbourmaster's view (Cllr Harris-Evans), insurance implications (Clerk). This information to be presented to the PC to inform a decision on future action.

33/16 Strategic Planning

33/16.1 Purchase of The Level Car Park

Cllr Perry will contact with DPC's solicitor regarding a meeting with SHDC to progress the purchase.

33/16.2 Signature of Councillor's agreement to receive Agendas by e-mail

Signed by remaining Cllrs.

34/16 Financial Matters

34/16.1 Income/expenditure state1`ment

It was **resolved** to approve the current statement which showed a balance of £74,197 and an available balance of £16,197.

34/16.2 Donations

It was **resolved** to donate £150 to the Citizens Advice Bureau.

34/16.3 To note and consider application of the Independent Panel's revised Parish Councillor Allowances

Noted.

34/16.4 To consider approval of the purchase of a shredder and laminating machine

Cllrs agreed to the proposed purchase of a shredder (approximately £50) and a laminator (less than £50).

35/16 Correspondence since the previous meeting.

35/16.1 The following correspondence was considered:

35/16.1.1 Free Digital Workshop Devon Communities Together Brixham Town Hall, 17 March, 7-9pm. For parish councillors and other community groups.
35/16.1.2 Free CPRE/ACRE Neighbourhood Planning workshop on 18 March 2016, 10am-2pm, Newton Abbot
35/16.1.3 DALC Highways Conference, 16th March 2016, 10am - 4pm, Exeter

35/16.2 The following correspondence was noted:

35/16.2.1 South Devon & Torbay CCG newsletter.

35/16.2.2 Dartmouth Caring Lunch Club providing some access from the villages to their Lunch Clubs from March 2016

35/16.3 The following correspondence was sent:

35/16.3.1 26 Feb 2016, Thank-you for Village Christmas Tree

35/16.3.2 26 Feb 2016, Britannia Royal Naval College, Thank-you and invitation

36/16 To consider the subject and format of the Annual Parish Meeting.
No subject was chosen for the meeting.

37/16 Date of the next meeting of Dittisham Parish Council

It was confirmed that the next full meeting of the Parish Council would take place on **Wednesday 6 April 2016 at 7:30 pm following the Annual Parish Meeting at 7:00 pm.**.

The meeting closed at 9:44 pm.

Action	By Whom	When
Adapt SHDC's tree policy document	Cllr Perry	31 March 2016
Ham Working Group to provide three proposals for the playground including costs and their sourcing, to arrange public consultation display in the Hall at Easter	Cllrs Bond, Coxon, Robinson and Perry	See item description - MN 32/16.3 & MN08/16.1
North Ham final clearance and planting	Cllrs Faulkner / Robinson	ASAP
soil and seed below some benches on The Ham and in the area between the goal posts	Clerk/Maintenance contractor	Weather dependent
Scrape mud from Ham Lane & remove pile of vegetation	Clerk/Cllr Tucker	Not specified
Consider support of visit by Penang Free School/Old Frees' in 2016	Cllr Tucker	MN146/15.2.6
Update the Village Guide	Cllr Bond	MN124/15.3
Adoption of BT Phone Boxes Adopt box on The Level Street and consult Capton residents regarding Capton box	Cllr Coxon & Bond	MN125/151
Maintenance of The Ham retaining wall	Maintenance contractor / Clerk / Cllr Faulkner	MN125/15.1
Neighbourhood/Community Plan initial research and report to PC	Cllrs Harris-Evans, Coxon and Perry	MN110/15.1
SHDC Locality Fund grant application for £800 for playground	Clerk	April 2016 MN111/15.2