DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

Approved Minutes of the meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 4 November 2015 at 7.30 p.m.

Present: Cllrs M Faulkner (Chairman), Cllr D Harris-Evans(Vice-Chairman), Cllr R Bond, Cllr P Perry, Cllr J Robinson, Cllr J Tucker, Cllr P Unitt, Cllr K Wotton, Cllr P Coxon, and A Thom (Clerk).

Devon County Cllr J Hawkins

One members of the public was present.

137/15 Apologies:
None received.

138/15 Declarations of interest in items on the agenda
None declared.

139/15 Minutes of the Meeting of the Parish Council held on 7 October 2015, 19 October 2015 and 27 October 2015.
It was **resolved** to approve the minutes of the meeting held on 7 October 2015.
The Clerk noted the time of one set of extraordinary meeting minutes needs to be changed to 6:30 pm.
It was **resolved** to approve the minutes of the meeting held on 19 October 2015 with the time corrected.
It was **resolved** to approve the minutes of the meeting held on 27 October 2015.

140/15 Public issues.

140/15.1 North Ham
A Parishioner expressed their disappointment that their letter regarding the area on the north Ham where trees have been cut down had not received a reply and asked what works are proposed. They considered that a hedgecutter is not adequate and supported the proposal later on the Agenda for Britannia Royal Naval College Cadets to carry out outreach work clearing the brambles from the site.

140/15.2 Ambulance access to Manor Street
It has been reported to the Parish Council that an ambulance called to Manor Street was only able to reach the Level Car Park because of its width. South West Ambulance Service has told the Clerk that access is unchanged. It was noted by the meeting that if there is a new issue with width of vehicles then Lower Street will also be affected. The Clerk will follow this issue up with SWAS and report to the Parish Council.

141/15 Community Reports

141/15.1 Devon County Councillor
County Cllr Hawkins noted that Dartmouth, Kingswear and Dittisham all have a problem with blocked drains. A quote for DPC to pay £750 to clear them has been sent to the Clerk. He noted that in future drains will only be cleared by DCC every three years.
The Clerk read an excerpt from an email regarding an elderly resident put at serious risk of falling by the flow of water due to blocked drains on Manor Street. The Clerk enquired about whether DCC's statutory responsibility to maintain the safety of the public highway included drainage. Cllr Hawkins said that his advice is that this is not the case. It was agreed that DPC would walk around with the Cllr Hawkins and the DCC Neighbourhood Officer, and that the information regarding DCC's responsibilities for drainage would be passed on by the Neighbourhood Officer. Cllr Coxon suggested that assessing the blocked drain on Manor street with a camera would be useful.
Cllr Hawkins noted that the need for volunteers for key positions with the West Dart Bus were later on the Agenda.

141/15.3 South Hams District Council Councillor

SHDC has assessed the Level Car Park and will carry out necessary work on overgrown vegetation. The Town and Parish Fund closes on 18 December 2015 and only one application has been received to date. The rules will be changed to allow funding for a second year for environmental issues such as weed spraying and drainage. It was agreed that the Clerk will prepare collaborative bids for weed spraying and for drainage to be considered by the December meeting of DPC.

It is expected that the Laburnum Cottage extension application will go to Planning Committee on 18 November 2015, but at this stage it does not appear that the garden building application will be on the same Agenda.

No Cllrs volunteered to speak on the application, but it is understood that there will be a representative from the public.

Works on Football Club trees will be done within the next 2-3 weeks. It was agreed that Shinners Meadow trees would be surveyed by the organisation carrying out DPC's north Ham survey.

142/15 Planning/tree applications

142/15.1 13/1832/15/F Proposed mast at SX 825 548, Higher Southills Farm, Cornworthy, Totnes, TQ9 7HH. READVERTISEMENT (Revised Plans and Amended Description) Installation of 25m shared MIP communication mast, 6 antennas, 2 transmission dishes and ground-based equipment cabinets, all within timber fenced compound.

No objection (**resolution** proposed Cllr Faulkner, seconded Cllr Robinson).

143/15 Reports from Councillors with Specific Responsibilities / External Forums

143/15.1 Ham Events

The request from the Outdoor Swimming Society for an event on 3&4 September 2016 was considered. Councillors have concerns about the suitability of tides on the chosen weekend, however these have been discussed with OSS at length, the tides have been researched by OSS, and the running of the swimming stage of the event is not within DPC's responsibility.

It was **resolved** to agree to a booking for an event on 3&4 September 2016.

It was **resolved** that the numbers of participants each day would remain 800 subject to booking conditions being agreed.

It was **resolved** that the daily hire fee charged for The Ham would remain £1,600.

143/15.2 Ham Maintenance / Tree Officers

It was **resolved** that the quote for Aspect to carry out the tree survey of the north Ham would be accepted and that the survey would be done in the last week of November if possible because access to the area would be improved.

It was **resolved** that the offer from Britannia Royal Naval College to work on the north Ham area would be accepted and that the Clerk would carry out a risk assessment. Potential hazards noted by the meeting were steepness of the bank (Cllr Perry will email noting his observations on this issue), supervision, spikes from cutback saplings and the weather.

Although properly qualified the road marking organisation contracted to mark the speed bumps on Ham Lane has marked the entrance to Dittisham Court and has not completed the markings on Ham Lane. Both of these issues will be rectified prior to payment.

143/15.3 West Dart Bus

Cllrs will support publicity calling for volunteers to replace Chairman, Secretary and Treasurer of the West Dart Bus.

144/15 Strategic Planning Matters

144/15.1 Purchase of The Level Car Park

Boyce Hatton have been engaged to act for DPC in the purchase and the arrangement of a private loan. The estimated completion time is 4-6 weeks.

The Car Park Working Party will meet at 11 am on Thursday 12 November 2015.

145/15 Financial Matters.

145/15.1 Consider approval of current income/expenditure statement.

It was **resolved** to approve the statement which showed an available balance of £22,551 and an balance of £77,551

145/15.2 Consider renewal of Cale Briparc maintenance contract.

It was **resolved** to continue with a fully inclusive maintenance contract (£590.30+VAT) in view of the age of the machine and to review on an annual basis.

146/15 Correspondence since the previous meeting.

146/15.1 The following correspondence was considered:

146/15.1.1 Invitation Devon Community Resilience Forum, 10/11/15, 10am - 4pm

146/15.1.2 Invitation to hear Devon County Council Leader John Hart, Ivybridge, 2/12/15, 6:30-8:30 pm.

146/15.2 The following correspondence was noted:

146/15.2.1 12.6 9/10/15 South Devon & Torbay CCG Stakeholder briefing.

146/15.2.2 12/10/15 Devon Countryside Access Forum Annual Report

146/15.2.3 9/10/15, Healthwatch Devon monthly Newsletter

146/15.2.4 13/10/15, Peninsula Rail Task Force Newsletter

146/15.2.5 SHDC Locality Officer, Capton (with mobile library), Thursday 12 November 2015 1:50 - 2:10 pm

146/15.2.6 12/10/15, St. George's Parochial Church Council visit by Penang Free School/Old Frees' in 2016
Cllr Tucker discussed the long history of this organisation's connection with the Parish and suggested the Parish Council should support the event. The Clerk will pass the information on to Cllr Tucker.

146/15.2.7 Tackling the challenges of Ageing, Rural Services Network Seminar, Wednesday 18/11/15, Cirencester

146/15.2.8 Recycle Devon Thank-you Awards, entries close 30 November 2015

146/15.3 The following correspondence was sent:

146/15.3.1 31/10/15, Builder regarding parking

146/15.3.2 31/10/15, Devon Building Control, Fires in the Village

146/15.3.3 31/10/15, SHDC Planning, Fires in the Village.

147/15 Date of the next meeting of Dittisham Parish Council

It was confirmed that the next full meeting of the Parish Council would take place on **Wednesday 2 December 2015** at **7.30 p.m** in the Village Hall.

The meeting closed at 9:13 pm.

Action	By Whom	When
Investigate ambulance access	Clerk	Not specified
DCC visit - drainage issues	Clerk/Cllrs	November 2015
Advice re DCC responsibility for drainage	DCC	November 2015
TAP Bids - weed spraying , drainage	Clerk	2 December 2015
Tree survey - north Ham	Clerk	November 2015
BRNC outreach risk assessment and visit	Clerk	7 November 2015
Car Park Working Party meeting	CPWP	12 November 2015
Consider support of visit by Penang Free School/Old Frees' in 2016	Cllr Tucker	Not specified
The Ham Working Group to meet with Insurance Playground Inspector as part of ongoing project to maintain and develop	Cllrs Bond, Coxon, Robinson and Perry	November 2015

The Ham		
Determine ownership of the area of beach on the southern edge of the sailing club boat park.	Clerk and Cllr Perry	Report to 4 Nov 2015 meeting.
Neighbourhood/Community Plan initial research and report to PC	Cllrs Harris-Evans, Coxon and Perry	Not specified
Update the Village Guide	Cllr Bond	Not specified. (allocated 7/10/15).
Adoption of BT Phone Boxes Adopt box on The Level Street and consult Capton residents regarding Capton box	Cllr Coxon & Bond	Not specified. Decision MN 125/151 on 7/10/15)
Cut hedges southern edge of Ham Lane and maintenance of trees overhanging from Shinners Meadow	Cllr Tucker	ASAP
Ham Lane speed humps to be professionally marked & rectify Dittisham Court markings	Clerk/Cllr Faulkner	ASAP
Maintenance of The Ham retaining wall	Maintenance contractor/Clerk/Cllr Faulkner	Not specified
SHDC Locality Fund grant application for £800 for playground	Clerk	April 2016