

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

**Approved Minutes of the meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 3 September 2014 at 7.30 p.m.**

Present: Cllrs M Faulkner (Chairman), Cllr S Stothart, Cllr R Bond, Cllr C Fraenkel, Cllr D Harris-Evans, Cllr A Stevens, Cllr J Tucker, Cllr P Unitt, Cllr K Wotton and A Thom (Clerk).

No members of the public were present.

**95/14 Apologies**

Apologies were received from County Cllr Hawkins.

**96/14 Declarations of interest in items on the agenda**

Cllr Tucker declared a disclosable pecuniary interest in the SHDC 'Our Plan' site listing.

**97/14 Minutes of the Meeting of the Parish Council held on 2 July 2014 and 16 July 2014.**

It was **resolved** to approve the Minutes.

**98/14 Public issues**

98/14.1 The Ham memorial bench plaque – Consider a second plaque on the same bench  
It was resolved to agree to the request subject to approval of the proposed plaque.

98/14.2 Collaton Down 22/1609/14/F and Colleen Farm 22/1610/14/F solar developments  
No action taken because the closing date for comment has passed and they are not in the Parish.

98/14.3 Newlands Farm Wind Turbine – alleged breach of condition 8  
SHDC has obtained legal advice and is in discussion with the operators.

98/14.4 Capton Bridleway

The hedges on the bridleway out of Capton past Dittisham Farm are very overgrown.  
*Action Item: Cllr Fraenkel will discuss with the responsible landowner.*

**99/14 Community Reports**

99.1 Police

No report received. Police are communicating with the parish via facebook and Twitter unless there is a particular event. This standing agenda item will be removed.

99.2 DCLT – *update on affordable housing project*

No new information to report.

99.3 Devon County Councillor

Deferred in the absence of County Cllr Hawkins.

99.4 South Hams District Council Councillor

SHDC proposes to pass on to the Parish Council the further 10% reduction in the Council Tax Support grant it will receive from central government in 2015/16. This will amount to a total reduction of approximately £28 in DPC's funding.

**100/14 Planning / tree applications**

100/14.1 18/2070/14/F Hill Cottage, Dittisham, Dartmouth TQ6 0HR Householder application for erection of conservatory together with loft conversion and dormer windows to rear elevation. Glazed link to studio. Alterations to windows and doors. Associated landscaping

No Objection. (proposed Cllr Harris-Evans, seconded Cllr Stevens, Cllr Tucker abstained). The Parish Council observed that a large area of newly paved land is shown on the plans of the proposal and requests that SHDC confirms there is sufficient land drainage. This is a steep site located above the village.

100/14.2 18/2035/14/F Langscott, Lower Street, Dittisham, Dartmouth, TQ6 0HY Householder application for alterations to dwelling

No Objection. (proposed Cllr Fraenkel, seconded Cllr Stothart, Cllr Tucker abstained).

100/14.3 18/2140/14/LB Bozomzeal Manor, Dittisham, Dartmouth, TQ6 0JG Retrospective external works, to include repairs and drainage works. Installation of wood burners and flue, and cloakroom to ground floor. Internal alterations to kitchen, bathroom and dressing room

No Objection. (proposed Cllr Faulkner, seconded Cllr Harris-Evans, Cllr Tucker abstained).

## **101/14 Communications from South Hams District Council/Devon County Council in relation to planning/tree applications**

100/14.1 18-2996-13-F Little Coombe Farm, Dittisham, Dartmouth, TQ6 0JB  
Retrospective application for five-year approval of siting of caravan for holiday use. Conditional approval.

100/14.2 18-1715-14-LB St Annes, Manor Street, Dittisham, TQ6 0EX Listed Building  
consent for alterations to dwelling Conditional approval.

100/14.3 18-1744-14-MIN 25 Dittisham Court, Riverside Road, Dittisham, TQ6 0HS Non-material minor amendment (installation of patent glazing) to planning approval 18/0414/14/F  
Conditional approval.

100/14.4 18/1876/14/CM Dittisham Recycling, Laphorne Cross, Dittisham, TQ6 0HP  
County matters application to vary condition 3 of application 18/1633/09/CM (operational requirements in respect of screener and crusher) - For information.

100/14.5 'Our Plan' consultation workshops, 10am -1pm, Follaton House

o 19 September – Growth and development options

Cllrs Faulkner and Harris-Evans will attend.

o 17 October – Health and Wellbeing

The Clerk will attend.

100/14.6 Alleged unauthorised erection of fence >1m next to highway, Briarsfield, Lower Street, Dittisham, Dartmouth, TQ6 0HY

100/14.7 South Hams 'Our Plan' Latest News Issue 3: Considering Sites for Development  
Cllr Tucker left the room while this was discussed.

## **101/14 Reports from Councillors with specific responsibilities/Working Parties**

### **101/14.1 Ham Events Working Party**

Cllr Faulkner summarised the organisation planned for the OSS event on 14 September 2014. DSC has a sailing event in the morning. It is anticipated DSC will vacate the car park by midday.

### **101/14.2 Ham Maintenance**

The clearance of the The Ham / Lod Cottage Ditch and the one between The Ham Car Park and Riverside Rd houses, now planned for October, was noted. The advisability of replacing the drainage pipe with a stone channel was raised. The removal could be done by the same digger. *Action Item: Cllrs Stevens and Wotton will look into the removal of the pipe. This decision will be on the 3 October meeting's Agenda.*

### **101/14.3 Ham Triangle**

An on-site meeting has been held with ThinkNature. The report back to the PC and the decisions following out of the meeting will be on the 3 October 2014 Agenda.

### **101/14.4 Ham Car Park Working Party**

It was confirmed that the fee charged for Dittisham Sailing Club parking permits will remain unchanged in 2015/16. DSC is to be notified that DPC intends permits to display both month and year of validity (MN49/14.1). DSC to be asked which commencement month suits its procedures. DSC to be informed of the possibility of SHDC carrying out enforcement on DPC's behalf.

*Action Item: Clerk to write to DSC advising as above.*

## **102/14 Parish Maintenance**

### **102/14.1 Problem with drainage outside Ferry Boat Inn/Anchorstone Café**

DPC has been advised that on 1 August following heavy rain manhole covers came off in this area and raw sewage flowed out and on to the beach. It appears these manhole covers are not screwed on. South West Water were notified of the event. It was agreed that the Clerk would write to SWW raising the Parish Council's concerns about safety issues associated with raw sewage and loose manhole covers.

*Action Item: Clerk to write to SWW.*

## **103/14 Financial Matters**

### **103/14.1 Consider approval of current income/expenditure statement**

The statement which showed an available balance of £5,557 and a balance of £44,557 was approved.

## **104/14 Strategic Planning Matters**

### **104/14.1 Neighbourhood Plan**

No change was initiated to the decision not to develop a Neighbourhood Plan.

### **104/14.2 Parish Council Domain Name**

It was agreed that the domain name will be [dittishamparishcouncil.gov.uk](http://dittishamparishcouncil.gov.uk).

### **104/14.3 Amended Code of Conduct**

It was resolved to adopt the new clauses recently adopted by SHDC.

*Action Item: Clerk to insert the clauses into the DPC Code of Conduct and circulate.*

### **104/14.4 Openness of Local Government Bodies Regulations 2014**

Cllr Tucker noted that the legislation requires audio-recording or filming of meetings be permitted. Changes are effective from 6th August 2014. The Clerk noted that Standing Orders will be reviewed to reflect this change.

### **104/14.5 Level Car Park Management**

Cllr Faulkner summarised the negotiation meeting held with SHDC on 23 July 2014 and attended by Cllr Faulkner, Cllr Stothart and the Clerk. Cllr Stothart had previously circulated a summary of the meeting and the financial estimates to the Parish Council. Key points from the meeting were that SHDC have an obligation to earn a financial return on their assets. If DPC negotiate a lease it would have to allow data to be collected on all usage in order to value the demand. The impact of this is that residents would need to purchase permits charged at the same rate as comparable SHDC permits. Conservative financial estimates show that DPC may not be able to break even on a purchase price of £165,000, as asked for by SHDC, without drawing on existing cash reserves and/or income from the Ham Car Park. Cllrs discussed the options available to the Parish Council and their implications.

It was **resolved** (Cllr Tucker abstained, voting Cllrs unanimous) to attempt to purchase the Level Car Park with an initial offer of £120,000 to be made in writing by the Clerk to Stephen Forsey, Estates Manager and copied to Helen Dobby, Head of Environment Services. Cllrs Faulkner and Stothart will continue to represent DPC and will be supported by the Clerk. The outcome of the negotiations will be reported to the 1 October 2014 ordinary meeting of the Parish Council.

## **105/14 Correspondence received since the previous meeting**

### **The following correspondence was considered:**

- 105/14.1 Devon Highways Parish & Town Council Conference 2014, Wed 17 September (Merton) & Monday 29 September (Stokeinteignhead), 9:30-16:00
- 105/14.2 DCC Devon Waste Plan – Consultation on modified Plan closes 19 September
- 105/14.3 Electoral Office, SHDC Review of Polling Stations
- 105/14.4 Totnes Police Office, 23/7/14, Neighbourhood Watch Scheme  
The administrator for Neighbourhood Watch for the South Hams asks if anyone is interested in setting up a Neighbourhood Watch Scheme. They can arrange for a Police Officer to visit to explain what is involved and have the necessary paperwork completed. The contact person is Mike Boyle, NHW Administrator, Totnes Police Office, 01803 860403 or [michael.boyle@devonandcornwall.pnn.police.uk](mailto:michael.boyle@devonandcornwall.pnn.police.uk)

### **The following correspondence was noted:**

- 105/14.5 Ring and Ride, 14/8/14, Loss of vehicle to provide its Tuesday & Friday service
- 105/14.6 DCC, 11/8/14, Notice of Roadworks 1 September-6 October
- 105/14.7 Parishioner, 15/8/14, Sunnybank rubbish disposal
- 105/14.8 Parishioner, 11/8/14, Foxenhole bottle bank placement
- 105/14.9 DCC, 20/8/14, Parish Paths Summer Newsletter

105/14.10 Plymouth University, 9/8/14, River Dart survey, available from:  
<https://surveymonkey.com/s/DartForwardVision> closes 31/8/14

**106/14 Date of the next meeting of Dittisham Parish Council**

It was confirmed that the next full meeting of the Parish Council would take place on  
**Wednesday 1 October 2014 at 7.30 p.m** in the Village Hall.