

**DITTISHAM PARISH COUNCIL**  
**Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe**

**Draft Minutes of the meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 6 November 2013 at 7.30 p.m.**

Present: Cllrs M Faulkner (Chairman), Cllr S Stothart, Cllr R Bond, Cllr C Fraenkel, Cllr D Harris-Evans, Cllr A Stevens, Cllr K Wotton and the Clerk.

2 members of the public were present.

**126/13 Apologies**

Apologies were received from Cllr J Tucker, Cllr P Unitt and County Cllr Hawkins

**127/13 Declarations of interest in items on the agenda**

None declared.

**128/13 Minutes of the Meeting of the Parish Council held on 5 September 2013.**

It was **resolved** to approve the Minutes of the Parish Council held on 2 October 2013.

It was **resolved** to approve the Minutes of the extraordinary meeting held on 22 October 2013.

**129/13 Public issues**

129/13.1 Speed limit signs on entry to Dittisham from Cornworthy obscured by vegetation  
Cllr Tucker will cut this back.

129/13.2 Dittisham Village Hall - ongoing financial situation and current use  
The Chairman of the Village Hall Management Committee conveyed their concerns about the Hall's finances. Expenses are met by an approximately equal contribution from hire fees (42%) and donations / fund raising. It was noted that utility costs, particularly heating, are increasing. It was stated that the roof may require a £60,000 repair for which a sinking fund, currently holding £10,000, has been established. The Parish Council is the custodian trustee. It was noted that hire fees may be further increased and that those users actively involved in fund raising may receive a more favourable hiring rate. The VHMC aims to increase both use of the Hall and donations / active fund raising. It was stated that the VHMC was not a Fund Raising Committee. Concerns were raised that the VHMC may need to make difficult decisions about the future of the Hall. A letter to the PC from the Chairman discussing this issue had been circulated prior to the meeting as had the 2012/13 financial summary. In discussion it was commented by the meeting that historically the VHMC has been a fund raising committee and suggested that if it is not taking this role an active fund raising committee should be established. The meeting was advised that there is currently no intent to close the Hall.

129/13.3 SHDC's Dog Control Orders

Cllr Stevens had discussed the new Orders with an SHDC Dog Control Officer and explained to the meeting that the Orders are a consolidation of existing law to make the existing statute clear. He has been advised that no new enforcement measures have been created. There are two SHDC Officers authorised to enforce, in addition to SHDC's Traffic Enforcement Officers. He has been told that a 'common sense' approach will be taken to their enforcement.

129/13.4 Devon Libraries Mobile Library Service Reduction Consultation

Capton Village is one of the stops selected for withdrawal. Cllr Fraenkel explained that there are four adults and four children in Capton who are regular users of the service – above the withdrawal user threshold. It was **resolved** that DPC will write to the consultation in support of the Capton Village service continuing.

*Action Item – Clerk to write to the Devon Libraries consultation.*

**130/13 Community Reports**

130/13.1 Police

This item was deferred in the absence of a report from the Police.

130/13.2 TRESOC - update on the AnchorStone project findings

A device was placed at the deepest point of the channel for one month, which included both a spring and a neap tide. The flow recorded was insufficient to generate energy using current

technology. Plymouth University Masters students will next investigate potential marine investment opportunities in renewables in Devon and Cornwall. One researcher is examining tidal pools, including the one at Stoke Gabriel.

130/13.3 DCLT – *update on affordable housing project*

The National CLT Network Technical Assistance Fund grant has been received. Legal advice is being obtained on the draft Allocation Policy.

130/13.4 Devon County Councillor

Deferred in the absence of County Cllr Hawkins.

130/13.5 South Hams District Council Councillor

Deferred in the absence of Cllr Tucker.

**131/13 Planning / tree applications**

131/13.1 18/2603/13/TCA Manor Cottage, Manor St., Dittisham, TQ6 0EX Removal of Chamaecyparis-Boulevard and three eucalyptus

Although this application was not available when the meeting was called and the response will be made using delegated authority the opportunity was taken to consult the Parish Council. It was **resolved** that No Objection is made to the application.

131/13.2 18/2468/13/LB Dunedin House, The Quay, Dittisham, TQ6 0EZ. Listed Building Consent for the insertion of two fixed rooflights into rear-facing roof slope of the house.

No Objection (**resolution** proposed Cllr Fraenkel and seconded Cllr Stevens).

**132/13 Communications from South Hams District Council/Devon County Council in relation to planning/tree applications**

132/13.1 18/1947/13/F Orchard House, Riverside Road, Dittisham, Dartmouth TQ6 0HS Renewal of extant planning approval 18/1507/10/F (demolition and replacement of existing dwelling). Conditional Approval

132/13.2 18/2063/13/F & 18/2064/13/LB Quicks Cottage, Lower Street, Dittisham, Dartmouth, TQ6 0HY Listed building application for removal of existing garage roof, replacement with increased pitch slate roof, and installation of skylight Conditional Approval

**133/13 Strategic Planning Matters**

**133/13.1 Level Car Park & Ham Toilets Asset Management**

The conclusions of the public meeting on 30 October 2013, supporting that the toilets on The Ham be kept open and requesting that the Parish Council assess the option of purchasing The Level Car Park, were communicated to the meeting. It was **resolved** that expenditure of up to £500 is approved to obtain a valuation of The Level Car Park.

*Action Item: Clerk to obtain a valuation of the Level Car Park.*

**134/13 Reports from Councillors with specific responsibilities/Working Parties**

**134/13.1 Ham Car Park Working Party**

It was **resolved** to renew the current fully inclusive maintenance contract with CaleBriparc.

**134/13.2 Ham Maintenance Working Party**

The replacement of boundary posts between the Ham Car Park and The Ham with wooden posts and the placement of wooden posts to mark the passing place at the Triangle on Ham Lane were reported.

*Action Item - Cllrs Faulkner and Wotton will develop a tree planting plan for The Ham to discuss with the December meeting.*

**134/13.3 Parish Maintenance**

The supplementary lengthsmen contractor has been booked to attend a one day training course to work on the highway. This training is consistent with advice from the Notter Bridge Training Centre (Chris Bowden) and the DCC Neighbourhood Highway Engineer, with the Neighbourhood Highway Manager suggesting a longer course. The Clerk circulated a draft letter to be signed by the contractor. The requirement for insurance to be added to the letter.

Water flow from Lanes End Orchard into Level Car Park

Cllr Faulkner reported that works here have found a buried manhole and that the pipe running into a six by five foot stone tank was broken. The pipe has been repaired.

#### **134/13.4 West Dart Bus**

Cllr Stothart provided an update from the West Dart Bus Committee for information. The current school bus driver is retiring from the role and a replacement driver has been selected. The current driver will continue to co-ordinate the voluntary drivers and be responsible for other administrative matters regarding the bus. There is a vacancy for a new secretary. This is a voluntary post and involves minute taking and organisation of three meetings a year for the committee plus some additional administrative responsibilities. If anyone knows of a suitable person who might be interested please approach Cllr Stothart or the Clerk. On half year figures the increase in the fares is on track to offset the reduction in income from Devon County Council as intended. Bank balances total approximately £110,000. It has been agreed to start the process of replacing the existing bus with a new one.

#### **135/13 Financial Matters**

##### **135/13.1 Consider approval of current income/expenditure statement**

It was **resolved** to approve the statement (proposed Cllr Stevens, seconded Cllr Harris-Evans) and showed an available balance of £22,022 and a balance of £53,022.

##### **135/13.2 SHDC Locality fund**

It was **resolved** to apply for £250 from the Fund to support the Children's Christmas Party.

#### **136/13 Correspondence received since the previous meeting**

*The following correspondence was noted:*

- 136/13.1 NALC revised model standing orders 4 October 2013 – to be considered December 2013
- 136/13.2 SHDC Register of Electors – open for re-registration
- 136/13.3 DCC Youth Services Review feedback and validation event 29 October 2013
- 136/13.4 Exeter Libraries Consultation closes 11 November 2013
- 136/13.5 South Devon AONB Management Plan Consultation ends 17 November 2013
- 136/13.6 Community Council of Devon Connecting Communities mentoring initiative event 21 November 2013
- 136/13.7 DCLG Minister Don Foster, 9 Oct 2013, Our Place! programme,
- 136/13.8 Esmée Fairbairn Small Grant Programme Now Open Through South West Foundation 14 Oct 2013
- 136/13.9 Devon Libraries, 21 Oct 2013, mobile library service consultation
- 136/13.10 Ditsum Regatta Committee notice that 2014 Regatta will be held on August 16<sup>th</sup>
- 136/13.11 Cc Newton & Noss Parish Council to SHDC 31 October 2013 re Design Panel

#### **137/13 Date of the next meeting of Dittisham Parish Council**

It was agreed that the next full meeting of the Parish Council would take place on **Wednesday 4 December 2013 at 7.30 p.m** in the Village Hall.

The meeting closed at 8:59.