

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

Draft Minutes of the meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 5 September at 7.30 p.m.

Present: Cllrs J Walker (Chair), Cllr S Stothart (Deputy Chair), Cllr D Harris-Evans, Cllr M Faulkner, Cllr A Stevens, Cllr J Tucker and Cllr P Unitt.

County Cllr Hawkins

4 members of the public were present.

113/12 Apologies

Apologies were received from Cllr Wotton and Cllr Fraenkel.

114/12 Declarations of interest in items on the agenda

Cllr Unitt declared a personal interest in Item 10.4 (DSC). Cllr Harris-Evans declared a disclosable pecuniary interest in Item 6.3 (Dittisham Court Planning).

115/12 Minutes of the Extraordinary meeting of the Parish Council held on 6 August 2012.

The Minutes were **approved** (proposed Cllr Walker, seconded Cllr Unitt).

116/12 Public issues

116/12.1 Report from Police Community Support Officer

In the absence of PCSO Broad this item was deferred.

116/12.2 Consideration of requests that installation of CCTV be re-considered

This request has been prompted by marine thefts over the warmer months. Police have advised that they have no leads to investigate in the absence of CCTV footage. DSC is installing CCTV and has offered to extend it to the Dittisham village end of the boat park and entry to the beach (with a financial contribution from the Council). Police have said that both entries to the Village could be monitored from the Red Lion Inn. Cllr Stothart provided information from the Information Commissioner's Office. Article 8 of the European Convention on Human Rights requires that the system be necessary to address a pressing need, such as public safety, crime prevention or national security, and be justified and proportionate to the problem that it is designed to deal with. The Clerk noted that responses had been received from four of the six local Parish Councils all of whom advised that they do not have CCTV. It was **resolved** to defer a decision pending further information being obtained (proposed Cllr Faulkner, seconded Cllr Walker).

Action Items: – Cllr Harris-Evans to investigate the installation and ongoing costs of CCTV on the Red Lion Inn. Clerk to request 3-5 years crime data with a breakdown of categories. Clerk to obtain cost of working with DSC to extend CCTV coverage.

116/12.3 DLS Community Projects information about progress with the affordable homes project

A representative of DLS described progress made by the group. A newsletter is being distributed to the Parish (and was provided to Councillors). It has been given permission by the National CLT network to use the name Dittisham Community Land Trust. Alan Fox, Community Land Trust Project Manager at Cornwall Rural Housing Association Limited, will be conducting a feasibility study on 18 September and there will be a public meeting in the Village Hall at 7 pm on the same day.

116/12.4 Request for Allotments

As six requests have now been received by the Council consideration needs to be given to locating land. Land has been donated adjoining the Village for use by the self-build affordable homes for locals project and/or allotments. It was noted that if this land was used access issues would need to be addressed. County Cllr Hawkins suggested early consultation with DCC Roads. The Clerk has been advised by both those requesting allotments and by DLS Community Projects that they agree to allotments and prospective affordable homes being planned together. This was confirmed by the DLS representative present. Therefore no action is required by the Council at this time.

116/12.5 Dittisham Bus Shelter

The guttering requires repair. The Clerk reported that the roof appears to be sound. It was **resolved** to install the replacement guttering which is in stock (proposed Cllr Walker, seconded Cllr Unitt).

Action Item: Cllr Faulkner and Cllr Tucker undertook to install the replacement guttering.

116/12.6 Traffic Calming on the Level

Concerns were described about the speed of traffic travelling on The Level and the risk to pedestrians particularly children. The Parishioner raising the issue suggested a soft tread footpath on The Level in sections where there is no designated footpath. County Cllr Hawkins advised that as there isn't sufficient width for both single lane traffic and a footpath this was not likely to be agreed to. In discussion it became apparent that the traffic issue is reproduced throughout the village. County Cllr Hawkins advised that he will be visiting with DCC roads staff next week and undertook to investigate this issue further.

Action Item: County Cllr Hawkins will report to the October Parish Council meeting.

116/12.7 Growth on Winterfold wall obstructing view of 'No Through Road' sign for Manor St.

It was **resolved** (proposed Cllr Tucker, seconded Cllr Walker) that the Clerk write to the owner requesting that this issue be addressed, and to DCC requesting that they also write to the owner.

Action Item: Clerk to write to Winterfold's owner and to DCC.

116/12.8 Safety of the Turning from Dartmouth Road at the Sportsmans Arms

Concerns were raised about safety of the turning off the A3122 at the Sportsmans Arms when travelling from Dartmouth to Dittisham (or entering A3122 towards Dartmouth). It was considered confusing as turning vehicles travel to the right of the raised triangle leading to risk of collision with exiting vehicles.

Action Item: Cllr Hawkins undertook to review this intersection during visit with DCC roads staff next week.

116/12.9 Re-painting of White Lines on Dittisham road following roadworks.

Action Item: County Cllr Hawkins undertook to follow this issue up in visit with DCC Roads staff next week.

116/12.10 BBC Flog It Filming

The Clerk advised that the Council had received an enquiry on 3 September from BBC Bristol about Flog It filming in Dittisham next Wednesday 12 September. It was stated this will consist of two people (a camera man and a researcher) and that they will be using land ordinarily accessible to the public to film from. There was no reason to think they will cause obstruction to traffic. The Parish Council did not raise any objection.

Action Item: Clerk to respond to BBC Bristol.

117/12 Matters arising from the minutes not covered elsewhere on the agenda

117/12.1 Housing Needs Survey (107/12)

The Clerk reported that the revised covering letter has been circulated to Councillors. Progress has been made on a final survey (also circulated) however it is not ready for final approval by Council. It was agreed that work continue and a revised draft be presented to the October Council meeting.

Cllr Tucker offered to distribute the survey to outlying residences and his offer was accepted by Council. Other Councillors will distribute to Capton and Dittisham village.

Action Items: Clerk to circulate revised survey for review by October Council meeting. Clerk to obtain distribution list of Parish residences.

118/12 Planning applications

118/12.1 18/1852/12/LB & 18/1850/12/F Little Coombe Farm, Dittisham, Dartmouth TQ6 0JB Listed building application for conversion of listed barn to form ancillary accommodation Comment was made that the barn is in poor condition and at risk of being lost if work is not done. There has been a similar approval previously. No objection (proposed Cllr Stothart, seconded Cllr Stevens).

118/12.2 18/1928/12/F Barberry Farm Cottage, Dittisham, Dartmouth, TQ6 OJA Householder application for proposals for the construction of a new garden store building incorporating improved driveway and parking areas

Concerns were expressed that the plan was not adequate for full assessment of the proposal. It was noted that the proposed building is large compared with both the original cottage and compared with the combined area of the original cottage and the existing ancillary accommodation. It was considered to be over-development of the countryside and sporadic development. It was considered that the construction should, if built, remain a garage/storage in perpetuity as built.

No objection but require the condition that permitted development rights be removed (proposed Cllr Unitt, seconded Cllr Harris-Evans, Cllr Tucker abstained).

118/12.3 18/1972/12/TCA Dittisham Court, Riverside Road, Dittisham, Dartmouth G1 - Conifers x 3 - fell and remove. T2 - Norway Maple - repollard back to previous pruning points. T3 - Eucalyptus - reduce crown by up to 3m back to suitable growth points. T4 & T5 - Holly - reduce height by 3m.

No objection (proposed Cllr Stevens, seconded Cllr Stothart, Cllr Harris-Evans did not participate).

118/12.4 23/1990/12/F Proposed Wind Farm site, East of A381, South of Langridge Cross, Harberton, Totnes Installation of 2no. wind turbines (hub height 64m, tip height 99.5m) to generate 2.3MW per turbine

Objection (proposed Cllr Walker, seconded Cllr Unitt, Cllr Tucker abstained).

119/12 Communications from South Hams District Council/Devon County Council in relation to planning/tree applications

119/12.1 Communications in Agenda Items 7.1-7.5 (listed below)

The communications were noted.

18/1124/12/F & 18/1125/12/LB Little Coombe Farm, Dittisham, Dartmouth, TQ6 OJB Renewal of extant householder permission 18/1328/09/F & 18/1327/09/LB for demolition of existing bungalow and conservatory and extension to existing farmhouse Conditional approval.

18/1120/12/F Vipers Quay, Dittisham, Dartmouth, TQ6 OHE Householder application for erection of single storey garage. Conditional approval.

18/1082/12/F Riverside House, Riverside Road, Dittisham, Dartmouth, TQ6 OHS Householder application for kitchen extension with extended terrace and pedestrian gateway onto Ham Lane Conditional approval.

18/1312/12/F Newstone Farm, Blackawton, Totnes, TQ9 7DR. Provision of agricultural building. Conditional approval

18/1140/12/F Winterfold, Springfield House, April Cottage, The Level, Dittisham, Dartmouth, TQ6 OES Householder application for landscaping and garage proposals for April Cottage, Winterfold and Springfield House Conditional approval.

119/12.2 Complaint about use of Sunnybank Annexe

The Clerk communicated a discussion with SHDC in which it was established that SHDC are aware of the use of the Annexe/Summerhouse for accommodation. As this is ancillary rather than self-contained accommodation SHDC advised it does not have powers to intervene. Cllrs expressed concern that the planning approval conditions do not mention use as accommodation.

Action Item: Cllr Tucker undertook to discuss this issue further with the relevant SHDC Planning staff.

120/12 Reports from Working Parties

120/12.1 Village Guide Working Party

It was **resolved** to purchase a print run of approximately 2,000 as permitted by the approved budget (proposed Cllr Walker, seconded Cllr Faulkner). It is intended that a copy will be given to each household in the Parish and further copies distributed to service

providers at a charge to be decided. It was further noted that two advertisements contain information which will date the publication.

Action Item: Cllr Stothart to assess feasibility of removing information which will date the publication and to order the print run as agreed.

120/12.2 Trees Officer

Cllr Faulkner presented the Report of the survey done of The Ham trees. He noted there are some safety issues to address and some planning is required. Cllr Faulkner and Cllr Stevens undertook to review the Report in conjunction with a site visit and to make recommendations to the October Council meeting.

Action Item: Cllrs Faulkner and Stevens to report to the October Council meeting regarding implementation of The Ham tree survey Report.

120/12.3 Ham Car Park Working Party

Cllr Stothart read the report of the Working Party's meeting of 3 September. It was **resolved** to accept the report in full (proposed Cllr Walker, seconded Cllr Tucker).

Action items:

- o *Installation of one sign clarifying the inclusion of The Ham access road in the Pay and Display area.*
- o *Investigate whether the machine can accept the new 10p coins.*
- o *Cllr Faulkner to access audit trail figures to monitor car park revenue.*
- o *Clerk to write to DSC proposing renewal of existing contract unchanged and requesting an estimate of permit numbers required if DSC wish to continue.*
- o *The Clerk to request a meeting between a SWW representative and Cllrs Faulkner and Stevens to discuss Ham Lane repairs.*
- o *Cllr Stevens undertook to paint white lines on the Ham Lane speed humps.*
- o *Cllr Walker asked that the Working Party consider a request conveyed to him that an annual permit be available for non-Parishioners who keep a boat on a mooring in Dittisham.*

120/12.4 Ham Maintenance Working Party

This item was deferred to the October meeting of the Parish Council.

120/12.5 Ham Triangle Project

It was reported that Cllr Stothart and the Clerk had held a meeting with Ed Parr-Ferris of ThinkNature. The Parish Council's requests (incorporating the Working Party's Reports and findings of the public consultation) have been communicated and will be accommodated in the plan and plantings. Tree removal will occur shortly followed by other works as per the timetable provided in the ThinkNature submission. Notices have been placed for the information of the public.

Cllr Walker reported that a complaint about Council e-mail correspondence has been addressed with actions including a meeting between those involved and an apology. He has written to all Councillors reminding them that they must abide by Council's Code of Conduct and Complaints Procedure, and that e-mails should be considered public. He has written to the Complainant apologising on behalf of the Parish Council and explaining action taken in order to prevent anything similar happening in the future.

Cllr Tucker presented the only quotation for the construction of a passing place on Ham Lane received to date in response to his requests. One further provider was suggested to him.

Action Item: Cllr Tucker to continue to work to obtain quotations.

121/12 Strategic Planning Matters

121/12.1 Transfer of assets (the Level Car Park) from SHDC, and update SHDC's future plans for the toilets on The Ham

Cllr Tucker reported that there is no new information to report on this issue.

122/12 Financial Matters

122/12.1 Consider approval of current income/expenditure statement

The statement was **approved** (proposed Cllr Tucker, seconded Cllr Walker) and showed a balance of £13,958.

122/12.2 The Clerk noted that full-time hours had been required over August.

122/12.3 External Auditor's certificate and opinion

The Clerk reported that no comments or suggestions had been received from the External Auditor. The Annual Return will be posted at www.dittisham.org.uk. It can be viewed by arrangement and copies are available from the Clerk.

122/12.4 Dittisham Sailing Club

It was resolved to agree to the request to waive the charge for five permits lost during the changeover of procedures by the Parish Council and DSC as a goodwill gesture (proposed Cllr Stothart, seconded Cllr Stevens, Cllr Faulkner abstained, Cllr Unitt did not participate).

123/12 Correspondence received since the previous meeting

For consideration:

123/12.1 AONB Partnership Committee – Call for nominations six categories.
No nominations made.

123/12.2 AONB Annual Forum Invitation – Wednesday 26 September

Action Item: Clerk to write to thank Robin Toogood, South Devon AONB Manager, for the invitations.

The following correspondence was noted:

123/12.3 Gambling Act 2005 Consultation Renewal of Statement of Principles for 2013-16

123/12.4 Richard Heseltine – Donation of 6 acres of land to DLS and/or allotments

123/12.5 Village Hall Committee – Thanks for donation

123/12.6 Council Tax Benefit Reforms - Consultation closes 1 October 2012

123/12.7 SHDC – Consultation on recycling services, closes 10 October 2012

123/12.8 South Hams Citizens Advice Bureau AGM 18 September

124/12 Report from Devon County Council / South Hams District Council

124/12.1 South Hams District Council

Cllr Tucker advised that SHDC is actively pursuing the owner of 2 Orchard Park and has powers to require it is sold or leased. Similarly the SHDC have met with the owner of The Chapel with a view to the site being cleared, and sold or work commenced.

124/12.2 Report from Devon County Council

County Cllr Hawkins reminded Council that DCC has £1,500 available for Dittisham Parish in its Locality Fund.

Action Item: DCC Locality Fund expenditure to be on the 3 October Agenda.

125/12 Date of the next meeting of Dittisham Parish Council

It was agreed that the next full meeting of the Parish Council would take place on **Wednesday 3 October 2012 at 7.30 p.m** in the Village Hall.