

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

Draft Minutes of the meeting of Dittisham Parish Council held in Dittisham Village Hall, on Wednesday 3 October at 7.30 p.m.

Present: Cllrs J Walker (Chair), Cllr S Stothart (Deputy Chair), Cllr D Harris-Evans, Cllr M Faulkner, Cllr A Stevens, Cllr J Tucker, Cllr K Wotton, Cllr C Fraenkel and Cllr P Unitt.

PCSO S Broad

3 members of the public were present.

126/12 Apologies

Apologies were received from County Cllr Hawkins.

127/12 Declarations of interest in items on the agenda

Cllr Stevens declared a personal interest in Item 4.2 (DLS Community Projects).

128/12 Minutes of the Meeting of the Parish Council held on 5 September 2012.

The Minutes were **approved** (proposed Cllr Tucker, seconded Cllr Harris-Evans).

129/12 Public issues

129/12.1 Report from Police Community Support Officer

PCSO Broad reported three incidents in the last month – a missing person, marine equipment theft from a boat, and a fatality at DB Skips. She noted that marine theft is now tailing off. Neighbourhood Sgt. Dave Green is being shared with Kingsbridge. Future staffing is uncertain with daily changes in advice. PCSO Broad reported a busy summer and stated that overall good results were achieved with big events involving in Dartmouth. There were issues with alcohol consumption on the streets in Dartmouth on the Saturday night over Regatta and the management of this is being reviewed.

Dittisham Sailing Club will purchase the remaining six outboard covers from Dartmouth Police. The outboard's cowl is removed and replaced with a cover. This makes the outboard much less valuable. Cllr Unitt will arrange directly with PCSO Broad.

PCSO Broad left at this point.

129/12.2 DLS Community Projects information about progress with the affordable homes project

Cllr Stevens described progress made by the group. A very successful Parish Meeting was held in the Village Hall on 18 September 2012.

129/12.3 Christmas Church Service and Parish Christmas Party

The St Georges Church Family Carol service will be on Sunday 23 December at 4pm. It will be followed by a Parish Christmas Party in the Village Hall.

129/12.4 Remembrance Day Church Service

The Remembrance Day Church Service will be at 10:50 on 11th November. Cllr Walker will represent the Parish Council.

129/12.5 Metal theft from church roofs

It was reported by a Parishioner that Exeter diocese has advised metal theft from church roofs is increasing.

129/12.6 Mains water leaks on Higher St and Dittisham Hill (Higher Dolphin)

These leaks have been repaired by SWW.

129/12.7 Rats near The Ham

Rats have been noted near The Ham. Cllr Tucker will request installation of rat proof bins by SHDC. Fly-tipping has been a problem in the area and is probably a contributory factor. Please note removal of rubbish is the owner's responsibility. Littering is an offence and fly-tipping is a criminal offence. SHDC will investigate incidents. SHDC notification contact details: phone 01803 861234, anonymous 24 hours line 01803 861262 or streetscene@southhams.gov.uk. *Action item: Cllr Tucker to request installation of rat proof bins by SHDC. Clerk to request fly-tipping stickers which include reporting contact details.*

129/12.8 X81 Bus Service

Concerns were raised about what was described as an inadequate service provided to school children travelling to KEVICS. Specific issues were ongoing lateness of the 8:08 service from

the Sportsman's such that children are late for school classes, provision of a single decker bus for 25-30 children leading to standing room only, that this essential school transport only runs to 18:00 preventing those relying on it participating in after school educational activities, charging 16-18 year old children full fare until they are eligible for a student pass at 18 year of age.

Action Items: Clerk to write to DCC and First Direct. Robin Sjoberg to raise via the Dartmouth and Area Public Transport Group Committee. County Cllr Hawkins to be invited to be at the Sportsmans bus-stop at 8:08.

129/12.9 Safety of the Turning from the A3122 Dartmouth road at the Sportsmans Arms

This issue of vehicles travelling from Dartmouth entering this intersection on the wrong side of the road has been raised with DCC Roads and County Cllr Hawkins over the last month. Road markings have been repainted, but no other action taken. It was considered that the intersection remains hazardous.

Action Item: Clerk to write to DCC restating the Parish Councils concerns.

130/12 Matters arising from the minutes not covered elsewhere on the agenda

130/12.1 Consideration of requests that installation of CCTV be re-considered (116/12.2)

Cllr Harris-Evans reported that purchase of cameras to record with sufficient quality to read number plates would cost approximately £950 for equipment (camera, recorder, cables) for two cameras. Installation and purchase of coaxial cables would incur an additional cost. The recorder could connect to WiFi or the internet. Total cost £1,100-1,200 to install two cameras. Cllr Unitt reported that Dttisham Sailing Club has decided not to pursue the installation of CCTV. This was because of the extent of traffic, broad time periods for any one event (one to two weeks footage may need to be reviewed), and information about gate entry was not considered to be useful as it did not connect an individual to a particular theft. DSC will be increasing the availability of secure internal equipment storage.

PCSO Broad advised in her e-mail response that apart from marine related crime, Dittisham Parish does not have any more crime than any other Parish in the Dartmouth area. A majority of neighbouring Parishes have responded to an enquiry and advised they do not have CCTV. Councillors discussed this question further. The availability of police resources to review CCTV in cases of minor incidents was questioned. Statutory requirements to correctly manage information held were raised. It was questioned whether the degree of crime warrants the intervention of CCTV. The possibility of CCTV being a deterrent was raised. It was noted that in an incident of extensive theft from Admiral Court the CCTV was disabled by thieves.

It was **resolved** that the Parish Council will **not** proceed with installation of CCTV in the village (proposed Cllr Walker, seconded Cllr Fraenkel).

130/12.2 Housing Needs Survey (117/12.1)

The Clerk reported that the final drafts of the Housing Needs Survey and covering letter have been circulated to Councillors. A suggestion that a question enquiring about reasons for not wanting affordable housing in the Parish if the respondent answered 'no' to the relevant question was conveyed. It was **resolved** to accept the final draft documents and to request the suggested amendment to the Survey (proposed Cllr Tucker, seconded Cllr Faulkner). It was requested that the covering letter include the Parish Council's letterhead. Surveys will be delivered to the Clerk by 23 October and to residences by the end of the same week.

Action Items: Clerk to communicate Council's conclusions to the Community Council of Devon. Clerk to co-ordinate delivery of the Surveys by Councillors.

131/12 Planning / tree applications

131/12.1 Complaint about use of Sunnybank Annexe

Cllr Tucker has discussed this issue with SHDC Planning staff and the review has been closed. SHDC will not be proceeding with enforcement action. Councillors expressed concern that the planning approval conditions do not mention use of the Annexe as accommodation.

Action Item: Clerk to write to SHDC expressing the Parish Council's concern that the building is not being used according to the planning approval and inviting SHDC Planning Office staff to visit the Parish Council.

132/12 Communications from South Hams District Council/Devon County Council in relation to planning/tree applications

132/12.1 18/1472/12/F Palm Cottage, Manor Street, Dittisham, Dartmouth, TQ6 0EX. Householder application for single storey side extension, internal alterations and small first floor side extension Conditional Approval

132/12.2 18-1373-12-F Beach End Cottage, Dittisham, Dartmouth, TQ6 0HA. Householder application for refurbishment of existing cottage including alterations to roof, alterations to existing annexe, link extension between annexe and cottage, 2 storey boathouse extension with link to cottage and associated external works. Conditional approval.

133/12 Reports from Councillors with specific responsibilities/Working Parties

133/12.1 Ham Events Working Party

The Outdoor Swimming Society has requested to book The Ham again for a similar event in 2013 to the one held in September. Cllr Tucker declared a disclosable pecuniary interest and did not participate. Cllr Faulkner reported on the successful event held in 2012. The Council was supportive of OSS returning in 2013. It was stated that there will be a review of the hire fee later in the year and that OSS should be advised of this. Liaison in the near future was recommended to agree a date.

Action Item: Clerk to communicate Council's conclusions to the OSS.

133/12.2 Village Guide Working Party

It was **resolved** to purchase a gift to thank Martin Walker for his work preparing the print layout (proposed Cllr Stothart, seconded Cllr Tucker). A copy of the Guide will be given to each household in the Parish and further copies distributed to service providers at a charge to be decided. Advertisers to be invoiced and provided with a complimentary copy of the Guide.

Action Item: Clerk to organise the distribution of the Guides with the Surveys and to send Invoices to advertisers with a complimentary Guide. The charge to supply Guides to service providers to be researched and discussed at the November Council Meeting. Copies to be provided to the two Ferry companies, Dartmouth Tourist Information and Greenway.

133/12.3 Trees Officer

Cllr Faulkner and Cllr Stevens have reviewed the Report on The Ham trees in conjunction with site visits and agree with its recommendations.

Action Item: Cllrs Faulkner to obtain quotes for the recommended works for the November Council meeting.

133/12.4 Ham Car Park Working Party

Cllr Stothart read the Report of the Working Party's meeting of 1 October 2012 (recommendations summarised below).

1. Renew Cale Briparc Contract: Quoted at £577.63 per annum, renewal date 1st December 2012. Alternatives have been researched.
2. Accept quote of £383.82 from Cale Briparc to adapt the Parking Meter to accept the new 10p coins. It is an upgrade kit to be installed during next routine maintenance visit. Cllr Faulkner will attend with the Engineer.
3. Change of legislation making it illegal to clamp or remove vehicles. Recommendations on the wording of the car park notices, a new sign by the meter and a second sign marking the parking boundary on Ham Lane to be made to the January 2013 Parish Council Meeting. In the short term the Working Party suggests the reference to vehicles being towed away is blanked out by either paint or tape and comparable amendment made to the paper slip parking notices.
4. There should not be an annual parking permit.
5. Dittisham Sailing Club's request for sequentially numbered permits to be accommodated if possible and for any additional cost to be passed on to DSC.
6. Machine receipts data to be monitored.

It was **resolved** to agree to the Report's recommendations in principle and ratify them at the next Parish Council Meeting (proposed Cllr Walker, seconded Cllr Stothart).

133/12.5 Ham Maintenance Working Party

Biannual Allianz Ham Playground Inspection report discussed. No works are required immediately. Long-term management of the Playground and equipment replacement needs to be planned.

Items regarding recommended maintenance contract re-tender frequency and soft or hardwood posts, and their spacing, size and height to replace concrete posts adjacent to The Ham Car Park were deferred.

133/12.6 Ham Triangle Project

Work has commenced on the Ham Triangle Project. Cllr Tucker reported that he continues to pursue quotations for the construction of a Ham Lane passing place.

Action Item: Cllr Tucker to continue to work to obtain quotations for construction of a Ham Lane passing place.

134/12 Strategic Planning Matters

134/12.1 Transfer of assets (the Level Car Park) from SHDC, and update SHDC's future plans for the toilets on The Ham

Action Item: Cllr Tucker to consult with SHDC.

135/12 Financial Matters

135/12.1 Consider approval of current income/expenditure statement

The statement was **approved** (proposed Cllr Harris-Evans, seconded Cllr Fraenkel) and showed a balance of £23,573.

135/12.2 Quarterly Expenses

It was **resolved** to approve the quarterly expenses submitted by the Clerk (proposed Cllr Stevens, seconded Cllr Wotton).

135/12.3 Renewal of payroll arrangements with SHDC

This item was deferred pending receipt of an invoice.

135/12.4 Devon County Council Locality Fund

The Parish Council **resolved** to request that available DCC Locality Fund be allocated to replacement equipment for The Ham Playground (proposed Cllr Stevens, seconded Cllr Fraenkel).

135/12.5 Town and Parish (TAP) Fund Applications

It was **resolved** to support a bid for weed spraying as DCC no longer do this. In Dittisham spraying of all roads within the village boundary including Shute Hill with recognised chemicals is requested (proposed Cllr Walker, seconded Cllr Unitt).

Action Item: Clerk to liaise with Kingswear Parish Clerk who is organising the bid.

135/12.6 Allocation of residue of Diamond Jubilee funds

The Clerk has been advised that suggestions are not required.

136/12 Correspondence received since the previous meeting

The following correspondence was considered:

136/12.1 Invitation to SHDC Peer Challenge with LGA 11 October 2012

136/12.2 WDDC & SHDC Connect Community Life stakeholder meeting on Tuesday 23 October

136/12.3 Redeeming Our Communities 20 October 2012

The following correspondence was noted:

136/12.4 Andy Heathwood – progress on DCC Winter Gritting changes

137/12 Report from Devon County Council / South Hams District Council

137/12.1 South Hams District Council

The Police and Crime Commissioner elections will be held on 15 November 2012.

It was **resolved** to support Local Government Association opposition to planning changes which promote development (proposed Cllr Walker, seconded Cllr Faulkner, Cllr Tucker abstained).

137/12.2 Report from Devon County Council

In County Cllr Hawkins absence this item was deferred.

138/12 Date of the next meeting of Dittisham Parish Council

It was agreed that the next full meeting of the Parish Council would take place on **Wednesday 7 November 2012 at 7.30 p.m** in the Village Hall.