

DITTISHAM PARISH COUNCIL
Incorporating the Hamlet of Capton and the Manors of Bozomzeal and Coombe

To all members of Dittisham Parish Council

13 July 2018

You are hereby summoned to attend the monthly meeting of Dittisham Parish Council to be held in **Dittisham Village Hall, on Wednesday 18 July 2018 at 7.00 p.m.**, for the purpose of transacting the following business.

AGENDA

- 1. Apologies:** To receive apologies for absence.
- 2. To declare any personal interests or disclosable pecuniary interests in items on the agenda.**
- 3. To consider approval of the minutes of the meeting held on 6 June 2018.**
- 4. To consider any issues raised by members of the public.**

Members of the public are invited to give their views, to question the Parish Council about issues on this Agenda, or to raise issues for future consideration at the discretion of the Chairman.
- 4.1. South West Gaffers Request**

To consider a request for campervans in The Ham car park and tents on The Ham 17-19 August.
- 4.2. South Devon Rural Housing Association placement of a gate blocking pedestrian access**
- 4.3. SWW processing plant noisier**
- 5. Community Reports**
 - 5.1. Devon County Councillor
 - 5.2. South Hams District Council Councillor
- 6. Communications in relation to planning/tree applications.**
 - 6.1. Extension of existing permission site area (18/1633/09/CM). To include North access road to allow re-positioning of existing access road nearer the boundary of the permitted application site at Dittisham Recycling, Bosomzeal Cross to Downton Cross, Dittisham, TQ6 0HP. Withdrawn.
 - 6.2. 1309/18/TCA Blackberry Cottage The Lane Dittisham TQ6 0HB. T1-T5: Elm - coppice to ground level to maintain good hedgerow management. Tree Works Allowed.
 - 6.3. 1864/18/ARC Kiln Lyon Lower Street Dittisham Dartmouth TQ6 0HY. Application for Approval of Details Reserved by Conditions 3 & 5 of planning consent 18/0230/15/F. Discharge of condition Approved
- 7. New planning/tree applications.**
 - 7.1. 1567/18/FUL Former Site Of Kiln Lyon, Lower Street, Dittisham, TQ6 0HY. READVERTISEMENT Erection of a replacement dwelling and garage building with associated landscape works
 - 7.2. 0974/18/FUL READVERTISEMENT(Revised site location plans) Retrospective application for alterations and part conversion of dwelling (part-unoccupied) to form two separate dwellings. The Old Chapel The Level Dittisham TQ6 0ES
To agree how to address boundary issues.
 - 7.3. 2028/18/TCA St Annes, Manor Street, Dittisham, Devon, TQ6 0EX T0073: Magnolia - crown reduction by approx 1.5 metres, crown lift to 2 metres from ground level, to manage large tree in small garden; T0074: Cherry - fell, in decline, lots of deadwood present, replant with Ditsum Plum.
 - 7.4. 2060/18/HHO Dartway The Level Dittisham TQ6 0ES. Householder application for works to driveway, associative landscaping, and construction of external staircase.
 - 7.5. 2277/18/TCA St Annes, Manor Street, Dittisham, Devon, TQ6 0EX. T1: Poplar (metal tag 0047) - fell, unsuitable in small orchard garden, intend to re-plant with Ditsum Plum.
 - 7.6. 2141/18/ARC Ferry View The Lane Dittisham TQ6 0HB. Application for Approval of Details Reserved by Conditions 4 & 5 of Planning Consent 0307/18/LBC.
 - 7.7. 1708/18/NMM Cott Farm Barn Dittisham Devon TQ6 0JQ. Non Material Amendment of Planning Consent 18/1015/09/F (Re- Configuration of barn and provision of new windows) .
- 8. Consultations**
 - DCC: Devon Mobile Library and Outreach Service Consultation 2018. devon.cc/librariesoutreach Closing date 28 July 2018.
 - SHDC: Five Year Corporate Strategy
- 9. Reports from Councillors with Specific Responsibilities / External Forums**
 - 9.1. Car Park Working Group**

To review the recommendations in the Working Group's two reports, including to agree number and eligibility for residents permits, implementation of charge for a second Level CP permit, and eligibility documents for paperless permit applications.
To confirm the update DPC Car Park Regulations to reflect the new system.
 - 9.2. Playground**
 - Report on playground inspection training course - Cllr Bond.
 - Installation of Galleon – to agree timing

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- Naming the Galleon – To consider a proposal to work with the School starting in September.
- To consider purchase of new hanging bolts cradle seat swing approximately £80.
- To consider changing the Ham Regulations to allow BBQ's in allocated spaces
- To consider authorising up to £150 to purchase a playground sign & its design.
- To consider installing a sign where members of the public make rope swings to state that they are discouraged, not PC property and the PC does not have any liability for them.

9.3. Communications Working Group

To agree a new website, specifications, and process for website quotes.

9.4. Fibre in Dittisham

To receive an update - Cllrs Nightingale and Green

9.5. Dart Estuary

Forum Inaugural Meeting 18 June 2018 - Cllr Anderson.

To consider the proposal for creation of a Marine Conservation Zone.

10. Maintenance of Council Assets

To agree works to address the identified repairs and maintenance needs.

11. Capton Phone Box – To approve refurbishments costs up to £194.22

12. Protocol for Marking the Death of a Senior Figure

To agree to the Local Protocol in principal and to agree expenditure £161.94.

13. Long HGV signs

To consider the revised draft signs proposed by DCC.

14. Dittisham Charity

To agree trustees and objectives and that DPC's lawyer will be instructed to prepare the governing document.

15. Parish Lengthsman – to agree DPC's preferred duration for the agreement.

16. Advertisement of Vacancy for one Councillor – To agree timing

17. Financial Matters

17.1. To consider approval of the Financial Report

17.2. Payments Made, Due and Received

To agree and make payments as required:

- CE21 expenses reimbursement £128.30
- INV DPC06 Overtime £124.72
- Maintenance Contract 17/18 £5,035.80
- Metric tickets one roll 65.84
- Play Safety one day playground inspection course £318.00

To note payments made:

- Clerk Salary June & pension April-June £598.90
- Metric tickets one roll £65.84

17.3. Communities Together Fund

To note changes and consider applications.

17.4. Purchase of a Projector

To agree budget and requirements and that a projector will be purchased by the Clerk.

17.5. Working from Home Allowance – to consider payment and commencement date

17.6. Clerk's Leave - To agree leave 30 July to 10 August 2018.

17.7. Car Park Supervisor Contract – to agree the contract and duration.

18. To note / consider correspondence

18.1. For consideration

- South West Ambulance Service visit Friday 20 July.
- Invitation South Devon Catchments Partnership 10am to 2pm, 5 July 2018, Follaton House.

18.2. For information

- Launch of national guide on dementia friendly communities
- Moving Together Devon – helps older and less able people to move or adapt their current property
- AONB - What Makes South Devon Special campaign

19. To confirm that next meeting of Dittisham Parish Council will be 5 September 2018. There is no ordinary meeting in August.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Annette Thom, Parish Clerk